

# Antrim County Road Commission

# Annual Report to the Antrim County Board of Commissioners For the 2022 Fiscal Year

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# Introduction

The Antrim County Road Commission (ACRC) maintains 210 miles of primary county roads and 663 miles of local county roads. Also, the Michigan Department of Transportation (MDOT) contracts with the ACRC to perform routine maintenance on 98 miles of state trunkline (M 32, M 66, M 88, US 31 and US 131). In the county system, approximately 700 miles are maintained year round; 556 miles are paved, 144 miles are gravel, leaving 173 miles of seasonal roads (not open to public travel for the months of November through April).

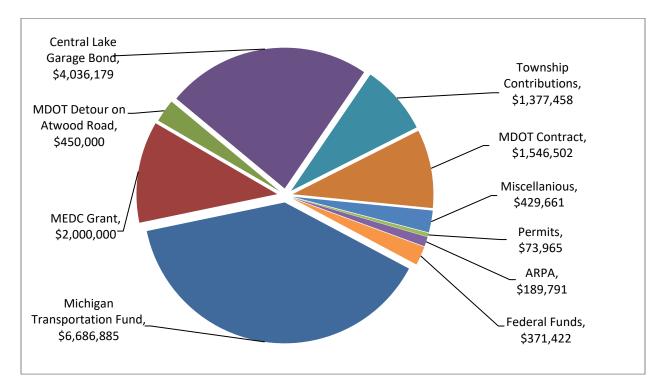
The ACRC's primary responsibility is to provide reasonably safe roads for the motoring public. As will be shown in detail in this report, we also work to make improvements where the townships desire to provide better roads for their constituents. In more recent years, townships are shifting money to preventive maintenance to preserve the investments they have made in these improvements.

This report will expand on and discuss some of the major financial items that are reported through audits or other mandated reporting. A short discussion on jobs completed during the year along with the current status and needs of our roads, equipment and facilities.

The revenue and expense information provided in the following pages can also be found in the Annual Financial Report that is filed with the MDOT as required by Act 51, Public Acts of 1951, as amended. This report is included as Appendix A. Also included in this report, as Appendix B, is the Basic Financial Statements for Year Ended December 31, 2022 (audit). Appendix C is a list of projects completed in cooperation with the townships and Appendix D is a list of primary road projects completed with Road Commission funding only.

# Revenues

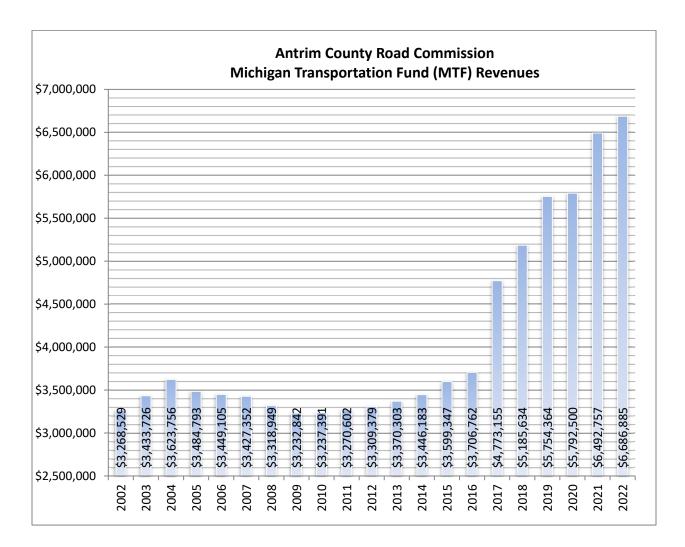
Total revenue received was \$17,161,863 in 2022. This is considerably higher than usual revenues for several reasons. One, the Michigan Economic Development Corporation (Mi Strategic Fund) Grant for Shanty Creek Roads of \$2 million was a large part of total revenue. Also, bond proceeds for the Central Lake Garage are included at over \$4 million. A one time ARPA grant for just under \$190,000 was also received in 2022. \$450,00 was provided for work on Atwood Road by MDOT for their use of this road as a detour. Federal funds are now being granted directly to the road commission for locally contracting for road construction, these funds used to be paid directly to the contractors. Normally the main source of revenue is the Michigan Transportation Fund (MTF) which is the primary fund used for all routine maintenance and operating expenses. At almost \$6.7 million it is 39% of all revenues. Township contributions were up slightly from 2021 and amounted to 8% of the total. 2022 revenues received are shown in Chart 1 below.



# Chart 1 – Revenues

The MTF is the primary source of funding for all road agencies in Michigan. Revenues from gasoline tax, diesel fuel tax and vehicle registration fees make up most of the MTF and beginning in state fiscal year 2018/2019 a deposit from state income tax is adding to it. Chart 2, on next page, shows MTF revenues received by the ACRC over the last 20 years.

It appears that the MTF has rebounded significantly from the loss of revenue due to COVID-19 in 2020. Because of the COVID-19 lockdown, vehicular travel decreased by around 50% for several months and purchases of vehicles declined significantly. Purchase of fuel and new vehicles increased in 2021 resulting in a return to "normal" MTF collections.



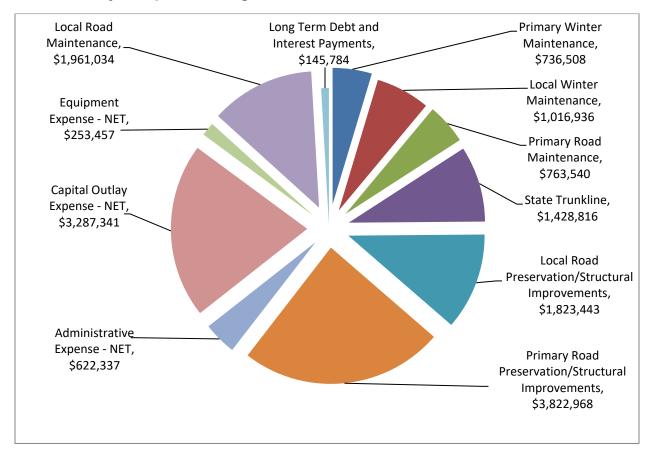
# Chart 2 – Michigan Transportation Fund Revenues

Between 1997 and 1998, gasoline tax was increased from 15¢ per gallon to 19¢ per gallon. On January 1, 2017, fuel taxes were increased to 26.3¢ per gallon and vehicle registration fees were increased by about 20%. Beginning on October 1, 2018, \$150 million of state income tax revenue was deposited into the MTF for distribution to road agencies. This increased in the next state fiscal year beginning on October 1, 2019 to \$489 million and finally was increased in the fiscal year beginning on October 1, 2020 to \$600 million and is to remain at this level for each fiscal year following. The ACRC has

been receiving its share of this income tax money and these increases are reflected in the graph above.

# Expenses

Total 2022 expenses were \$15,862,164, up \$5.6 million from 2021. This increase in expenses is primarily from the construction of the Central Lake Garage and the \$2 million grant for the Shanty Creek Roads project. Chart 3 shows the breakdown of major expense items.



# Chart 3 – Major Expense Categories

Primary and Local Road Maintenance includes routine maintenance such pot hole patching, gravel road grading and dust control, roadside mowing, etc. Pavement preventive maintenance is included in this category and include such treatments as thin hot mix asphalt overlays, crack filling and chip sealing. Preservation/Structural Improvements include paving gravel roads, hot mix asphalt overlays thicker that one and one half inch, three inches or more of aggregate on a gravel road, etc. Snow and ice control is one of the single largest expenses under the local and primary road maintenance expenditures.

# State Trunkline

State highway maintenance totaled \$1,428,816 in 2022, up from \$824,285 in 2021. This increase is due to extra maintenance contracts that ACRC administered on behalf of MDOT. The MDOT contracts with the ACRC for all routine maintenance needs on the state trunklines in the county. ACRC provides winter maintenance, patching, shoulder maintenance, tree and vegetation control and other routine or reactive work. All work is paid for monthly as incurred and is audited to actual cost after the fiscal year.

# **Road Projects**

Township requested road projects completed in 2022 was slightly more than 2021 at \$2,185,089. Township contributions amounted to \$1,377,461. A new township cost share policy was adopted by the ACRC which began in 2019. This new policy created an allocation to each township based on population and local county road mileage in each township. Each year once the state legislature and governor pass a budget for the next fiscal year and the amount of income tax redirected to the MTF is established, the ACRC will decide the total amount of MTF that if feels can be shared with the townships. That total amount is then allocated through the formula that the ACRC established in this new policy. This formula then allocates 34% based on population of each township and 65% based on total local county road miles in each township. This new policy better addresses the needs rather than the means. The old policy rewarded townships that spent more, or had a higher tax base, but not necessarily the needs. In 2019 the total amount allocated was \$400,000 and was increased to \$650,000 for 2020. 2021 allocation was again a total of \$650,000. 2022 allocation was reduced from the previous year to \$500,000 due needs on the primary county road system and the cost of inflation increasing the cost of all maintenance and road commission expenses. Since the inception of this cost share policy in 2019, the ACRC has allocated \$2,950,000 for township selected projects.

Lists of road projects that townships participated in are included in Appendix C.

Primary county road projects completed by the ACRC without township participation was \$3,380,105. This is an extraordinary amount of primary road work and is mostly due to the \$2.5 million of work on the Shanty Creek corridor made possible by the Michigan Economic Development Corporation Grant. Lists of these projects are included in Appendix D.

# **County Road Pavement Conditions**

The State of Michigan passed legislation that requires the use of an asset management system for public paved road maintenance. The Asset Management Council was established as a result of this legislation. Michigan is recognized nationally as leader in pavement asset management.

Since 2003 we have been evaluating and rating our Federal Aid eligible paved road system in Michigan. 2003 data has been determined to be invalid because of inaccurate rating for the entire state's ratings, for this reason data is shown beginning in 2004. Since the start, the ACRC has been involved in this annual rating on the county primary roads and the state highway systems. Ratings did not occur in 2020 due to the COVID-19 pandemic. Chart 6 shows the Federal Aid eligible county primary road pavement condition trends.

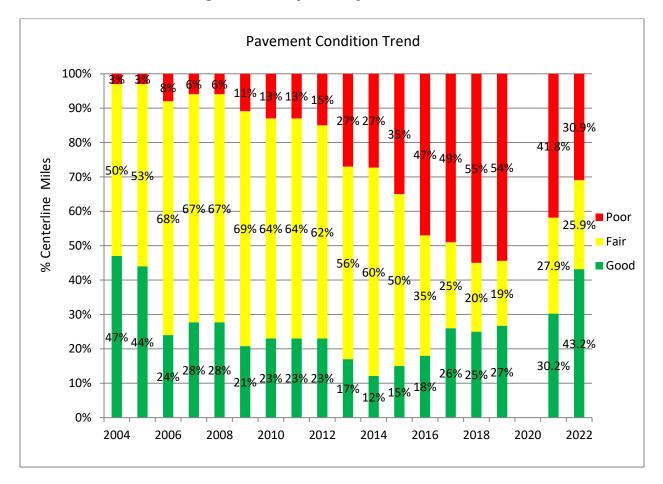


Chart 4 – Federal Aid Eligible Primary County Road Surface Condition Trend

This chart represents 178 centerline miles of primary road, being only the roads that are eligible for federal aid and therefore have been rated every year since 2003. There are 32 miles of primary road that are not federal aid eligible.

# **County Road Needs**

The estimate of needed work on the paved county road system is over \$58 million. The last estimate of needs was over \$55 as of the last annual report. We have made improvements to the system, but deterioration exceeds the rate of improvements. Inflation is having a substantial impact on the cost of road construction and maintenance. This does not address the needs on the gravel and seasonal roads.

# **Facility Needs**

The ACRC maintains garages in Mancelona, Central Lake and Kewadin. The administrative office is located at the main garage in Mancelona.

Construction of the Central Lake truck and equipment storage garage began in November of 2021 and was still in construction as of end of 2022. We were able to occupy the building and have almost full use throughout the winter.

All other facilities are in good shape and we continue to perform routine maintenance to keep them in good shape.

# Staff

During 2022 we had a full staff. There will be some retirements in the next few years.

Appendix A Annual Financial Reports (Act 51 Reports)

# 2022

## FISCAL YEAR

# ANNUAL FINANCIAL REPORT BOARD OF COUNTY ROAD COMMISSIONERS

Antrim County

Michigan

Year Ended 2022

The financial report accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended

#### ATTEST

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# Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

#### BALANCE SHEET

## Assets

## **General Operating Fund**

1. Cash	\$1,547,833.83
2. Investments	0.00
3. AccountsReceivable :	
a. Michigan Transportation Fund	1,135,513.42
b. State Trunkline Maintenance	124,218.34
c. State Transportation Department - Other	0.00
d. Due on County Road Agreement	0.00
e. Due on Special Assessement	0.00
f. Sundry Accounts Receivable	8,532.89
Inventories/Pre-Paid Insurance/Other	
4 Defensed Engenera Chela Ald	0.00
4. Deferred Expense State Aid	604,353.96
5. Road Materials	185,447.57
6. Equipment Materials and Parts	44,778.00
7. Prepaid Insurance	
8. Deferred Expense - Federal Aid	0.00
9. Other	204,760.87

## **10. TOTAL ASSETS**

\$3,855,438.88

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**Start:** 01/01/2022 **End:** 12/31/2022

## **Liabilities and Fund Balances**

# **Liabilities**

11. Accounts Payable	\$132,078.35
12. Notes Payable (Short Term)	0.00
13. Accrued Liability	82,824.36
14. Advances	449,432.00
15. Deferred Revenue - Special Assessment District	0.00
16. Deferred Revenue - EDF Forest Rd.(E)	51,103.10
17. Deferred Revenue	0.00
18. Other	0.00
Fund Balances	
19. Primary Road Fund	492,703.38
20. Local Road Fund	23,924.77
21. County Road Commission Fund	2,623,372.92
22. Total Fund Balances	3,140,001.07

22. Total Fund Balances

23. TOTAL LIABILITIES AND FUND BALANCES

\$3,855,438.88

Year Ended - 2022

Start: 01/01/2022 End: 12/31/2022

# CAPITAL ASSETS ACCOUNT GROUP

Assets
--------

Assets		(A)	<b>(B)</b>	
24. Land			\$0.00	
25. Land Improvement	nts	\$261,759.09		
25 a.Less: Acc	umulated Depreciation	0.00	261,759.09	
26. Depletable Assets	5	70,886.00		
26 a.Less: Acc	umulated Depreciation	(70,886.00)	0.00	
27. Buildings		6,201,369.98		
27 a.Less: Acc	umulated Depreciation	(1,604,842.09)	4,596,527.89	
28. Equipment - Road	ł	10,309,129.52		
28 a.Less: Acc	umulated Depreciation	(8,266,892.92)	2,042,236.60	
29. Equipment - Shop	)	337,138.64		
29 a.Less: Acc	umulated Depreciation	(224,828.52)	112,310.12	
30. Equipment - Engi	neers	114,471.14		
30 a.Less: Acc	umulated Depreciation	(73,158.51)	41,312.63	
31. Equipment - Yard	and Storage	1,049,391.46		
31 a.Less: Acc	umulated Depreciation	(991,854.58)	57,536.88	
32. Equipment and Fi	urniture - Office	207,489.83	57,555166	
32 a.Less: Acc	umulated Depreciation	(148,980.94)	58,508.89	
33. Infrastructure		50,645,917.00		
33 a.Less: Acc	umulated Depreciation	(11,942,559.00)	38,703,358.00	
34. Vehicles		0.00		
34 a.Less: Acc	umulated Depreciation	0.00	0.00	
35. Construction Wor	k in Progress		0.00	
	C C	36. Total Assets		\$45,873,550.10
Equities				
37. Plant and Equipme	ent Equity			
		37 a.Primary	0.00	
		37 b.Local	0.00	
		37 c.Co. Road Comm.	7,170,192.10	
		37 d.Infrastructure	38,703,358.00	\$45,873,550.10
		38. Total Equities	_	\$45,675,550.10
Long Term Debt				
39. Bonds Payable (Ac	t 51)		3,875,000.00	
40. Notes Payable (Ac	t 143)		0.00	
41. Vested Vacation a	nd Sick Leave Payable		177,997.78	
42. Installment/Lease	Purchase Payable		294,467.01	
43. Other			0.00	
		44. Total Liabilities	_	\$4,347,464.79
Fiduciary Fund			_	
45. Deferred Compens	ation (Pension) Plan			\$0.00
			_	

 Year Ended 2022

 Start:
 01/01/2022
 End:
 12/31/2022

# STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Taxes				
46. County Wide Millage	\$0.00	\$0.00	\$0.00	\$0.00
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	0.00	0.00	0.00	0.00
Licenses and Permits				
49. Specify	0.00	0.00	73,964.76	73,964.76
Federal Sources				
50. Surface Tran. Program (STP)	0.00	0.00	0.00	0.00
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	0.00	0.00	0.00	0.00
53. Bridge	0.00	0.00	0.00	0.00
54. High Priority	0.00	0.00	0.00	0.00
55. Other	0.00	0.00	189,791.00	189,791.00
56. Total Federal Sources	0.00	0.00	189,791.00	189,791.00
STATE SOURCES				
Michigan Transportation Fund				
57. Engineering	5,980.89	4,019.11		10,000.00
58. Snow Removal	241,313.66	333,243.06	-	574,556.72
59. Urban Road	0.00	0.00		0.00
60. Allocation	3,649,736.46	2,452,591.76		6,102,328.22
61. Total MTF	3,897,031.01	2,789,853.93	-	6,686,884.94
Other				
62. Local Bridge	0.00	0.00		0.00
63. Other	1,560,000.00	440,000.00	821,421.60	2,821,421.60
64. Total Other	1,560,000.00	440,000.00	821,421.60	2,821,421.60
Economic Development Fund				
65. Target Industries (A)	0.00	0.00	_	0.00
66. Urban Congestion (C)	0.00	0.00	_	0.00
67. Rural Primary (D)	0.00	0.00	_	0.00
68. Forest Road (E)	0.00	0.00	_	0.00
69. Urban Area (F)	0.00	0.00	_	0.00
70. Other	0.00	0.00	_	0.00
71. Total EDF	0.00	0.00	-	0.00
72. Total State Sources	\$5,457,031.01	\$3,229,853.93	\$821,421.60	\$9,508,306.54

Start: 01/01/2022 End: 12/31/2022

## STATEMENT OF REVENUES

Year Ended - 2022

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Contributions From Local Units				
73. City and Village	\$0.00	\$0.00	\$0.00	\$0.00
74. Township Contr.	244,049.76	1,133,407.75	0.00	1,377,457.51
75. Other	0.00	0.00	15,308.16	15,308.16
76. Total Contributions	244,049.76	1,133,407.75	15,308.16	1,392,765.67
Charges for Service				
77. Trunkline Maintenance	0.00		1,039,946.98	1,039,946.98
78. Trunkline Non-maintenance	0.00		490,425.48	490,425.48
79. Salvage Sales	0.00	0.00	16,129.57	16,129.57
80. Other	0.00	0.00	0.00	0.00
81. Total Charges	0.00	0.00	1,546,502.03	1,546,502.03
Interest and Rents				
82. Interest Earned	405.04	4.71	1,065.25	1,475.00
83. Property Rentals	0.00	0.00	0.00	0.00
84. Total Interest/Rents	405.04	4.71	1,065.25	1,475.00
Other				
85. Special Assessments	0.00	0.00	0.00	0.00
86. Land and Bldg. Sales	0.00	0.00	0.00	0.00
87. Sundry Refunds	0.00	0.00	0.00	0.00
88. Gain (Loss) Equip. Disp.	0.00	0.00	40,074.00	40,074.00
89. Contributions from Private Sources	0.00	0.00	0.00	0.00
90. Other	0.00	0.00	0.00	0.00
91. Total Other	0.00	0.00	40,074.00	40,074.00
Other Financing Sources				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	4,036,178.75	4,036,178.75
94. Note Proceeds	0.00	0.00	0.00	0.00
95. Inst. Purch./Leases	0.00	0.00	372,803.75	372,803.75
96. Total Other Fin. Sources	0.00	0.00	4,408,982.50	4,408,982.50
97. TOTAL REVENUE AND OTHER FINANCING SOURCES	\$5,701,485.81	\$4,363,266.39	\$7,097,109.30	\$17,161,861.50

**Start:** 01/01/2022 **End:** 12/31/2022

## STATEMENT OF EXPENDITURES

Year Ended - 2022

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Construction/Capacity Improvement				
98. Roads	\$0.00	\$0.00		\$0.00
99. Structures	0.00	0.00		0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	0.00	0.00		0.00
103. Total Construction/Cap. Imp.	0.00	0.00		0.00
Preservation - Structural Improvements				
104. Roads	3,822,967.87	1,823,443.46		5,646,411.33
105. Structures	0.00	0.00		0.00
106. Safety Projects	0.00	0.00		0.00
107. Roadside Parks	0.00	0.00		0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	0.00	0.00		0.00
110. Total Preservation - Struct. Imp.	3,822,967.87	1,823,443.46		5,646,411.33
Maintenence				
111. Roads	694,605.29	1,870,987.29		2,565,592.58
112. Structures	22,649.94	4,624.34		27,274.28
113. Roadside Parks	0.00	0.00		0.00
114. Winter Maintenance	736,507.67	1,016,935.52		1,753,443.19
115. Traffic Control	46,285.42	85,422.77		131,708.19
116. Total Maintenance	1,500,048.32	2,977,969.92		4,478,018.24
117. Total Construction, Preservation And Maintenance	5,323,016.19	4,801,413.38		10,124,429.57
Other				
118. Trunkline Maintenance	0.00		938,390.27	938,390.27
119. Trunkline Non-maintenance	0.00		490,425.48	490,425.48
120. Administrative Expense	327,199.60	295,137.28	· · · ·	622,336.88
121. Equipment - Net	63,858.98	148,792.63	40,804.95	253,456.56
122. Capital Outlay - Net	0.00	0.00	3,287,341.31	3,287,341.31
123. Debt Principal Payment	0.00	0.00	78,336.74	78,336.74
124. Interest Expense	0.00	0.00	67,446.70	67,446.70
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	0.00	0.00	0.00	0.00
127. Total Other	391,058.58	443,929.91	4,902,745.45	5,737,733.94
128. Total Expenditures	\$5,714,074.77	\$5,245,343.29	\$4,902,745.45	\$15,862,163.51

## Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other				
Financing Sources	\$5,701,485.81	\$4,363,266.39	\$7,097,109.30	\$17,161,861.50
130. Total Expenditures	5,714,074.77	5,245,343.29	4,902,745.45	15,862,163.51
131. Excess of Revenues Over (Under) Expenditures	(12,588.96)	(882,076.90)	2,194,363.85	1,299,697.99
132. Optional Transfers 132 a. Primary to Local (50%) 132 b. Local to Primary (15%)	0.00	0.00	-	0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00	_	0.00
134. Total Optional Transfers	0.00	0.00		0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(12,588.96)	(882,076.90)	2,194,363.85	1,299,697.99
136. Beginning Fund	505,292.34	6,001.67	1,329,009.07	1,840,303.08
137. Adjustment	0.00	0.00	0.00	0.00
138. Beginning Fund Balance Restated	505,292.34	6,001.67	1,329,009.07	1,840,303.08
139. Interfund Transfer(County to Primary and/or Local)	0.00	900,000.00	(900,000.00)	0.00
140. Ending Fund Balance	\$492,703.38	\$23,924.77	\$2,623,372.92	\$3,140,001.07

Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# EQUIPMENT EXPENSE

## Direct Equipment Expense

141. Labor and Fringe Benefits 142. Depreciation 143. Other		\$279,177.64 872,789.62 421,457.62	
	144. Total Direct		1,573,424.88
145. Indirect Equipment Expense			706,059.92
Operating Equipment Expense			
146. Labor and Fringe Benefits		0.00	
147. Operating Expenses		577,537.47	
			+

148. Total Operating

\$577,537.47

**149. TOTAL EQUIPMENT EXPENSE** 

\$2,857,022.27

## **Equipment Rental Credits:**

	Primary	Local	County	Total
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	112,538.14	252,464.41		365,002.55
152. Maintenance	543,436.35	1,275,968.67		1,819,405.02
153. Inventory Operations	0.00	0.00	74,129.38	74,129.38
154. MDOT	0.00		305,367.19	305,367.19
155. Other Reimbursable Charges	0.00	0.00	2,048.16	2,048.16
156. All Other Charges	0.00	0.00	37,613.41	37,613.41
157. Total Equipment Rental Credits	655,974.49	1,528,433.08	419,158.14	2,603,565.71
	(A)	(B)	(C)	(D)
158. (Gain) or Loss on Usage of Equipment				253,456.56

# PRORATION OF EQUIPMENT USAGE GAIN OR LOSS

# (Net Equipment Expense)

159. Equipment Rental Credits	\$655,974.49	\$1,528,433.08	\$419,158.14	\$2,603,565.71
	(A)	(B)	(C)	(D)
160. Percent of Total	25.20 %	58.71 %	16.10 %	100.00 %
161. Prorated Total Equipment Expense	719,833.47	1,677,225.71	459,963.09	2,857,022.27
162. Prorated Gain/Loss On Usage	63,858.98	148,792.63	40,804.95	253,456.56
(Net Equipment Expense)				

# Year Ended - 2022

# **Start:** 01/01/2022 **End:** 12/31/2022

# **DISTRIBUTIVE EXPENSE - FRINGE BENEFITS**

	Total Labor Charge		Distributive Calc.
163. Primary Construction/Cap. Imp.	\$0.00		\$0.00
164. Primary Preservation - Struct. Imp.	62,040.40		68,475.91
165. Primary Maintenance	259,696.88		286,635.49
166. Local Construction/Cap. Imp.	0.00		0.00
167. Local Preservation - Struct. Imp.	91,718.28		101,232.32
168. Local Maintenance	537,191.59		592,915.00
169. Inventory	20,682.23		0.00
170. Equipment Expense - Direct	132,945.99		146,736.61
171. Equipment Expense - Indirect	132,488.48		146,231.65
172. Equipment Expense - Operating	0.00		0.00
173. Administration	275,297.85		268,382.53
174. State Trunkline Maintenance	198,313.58		
175. Sundry Account Rec.	32.98		
176. Capital Outlay	13,087.23		14,444.77
177. Other	460,954.87		129,870.28
178. Total Payroll	\$2,184,450.36		
179. Less Applicable Payroll	0.00		
180. Total Applicable Labor Cost	\$2,184,450.36	Total Distributive	\$1,754,924.56

	709-714 Vacation Holiday Sick Leave Longevity	719 Workers Comp. Insurance	715 - 718 Soc. Sec. Retirement	716 Health Insurance	717 Life and Disability Insurance	720 - 725 Other	Distributive Total Calc.
181. Total Fringe Benefits	\$201,231.22	\$27,665.33	\$1,011,874.83	\$761,341.63	\$32,208.69	\$605.18	\$2,034,926.88
182. Less: Benefits Recovered	(27,689.06)	(3,806.70)	(139,232.18)	(104,759.25)	(4,431.86)	(83.27)	(280,002.32)
183. Less: Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
184. Benefits to be Distributed	173,542.16	23,858.63	872,642.65	656,582.38	27,776.83	521.91	1,754,924.56
185. Applicable Labor Cost	1,346,833.65	1,622,131.50	1,622,131.50	1,622,131.50	1,622,131.50	1,622,131.50	
186. Factor	0.128852	0.014708	0.537960	0.404765	0.017124	0.000322	1.103731

Year Ended - 2022

# **Start:** 01/01/2022 **End:** 12/31/2022

# DISTRIBUTIVE EXPENSE - OVERHEAD Account No. 705 - 957

	Cost of Operations	Distributed Total
187. Primary Construction/Cap. Imp.	\$0.00	\$0.00
188. Primary Preservation - Struct Imp.	3,700,005.49	122,962.38
189. Primary Maintenance	1,451,800.57	48,247.75
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	1,764,794.00	58,649.46
192. Local Maintenance	2,882,186.18	95,783.74
193. Other	0.00	0.00
194. TOTAL	\$9,798,786.24	\$325,643.33

	790 Small Road Tools	791 Inventory Adjustment	882 Liability	716 Health Insurance	Other	Total
195. Expenses Distributed	4,468.49	34,002.00	23,258.00	253,019.77	10,895.07	\$325,643.33
196. Applicable Operation Cost	9,798,786.24	9,798,786.24	9,798,786.24	9,798,786.24	9,798,786.24	
197. Factor	0.000456	0.003470	0.002374	0.025822	0.001112	\$0.033234

# Year Ended - 2022

## **Start:** 01/01/2022 **End:** 12/31/2022

# ANALYSIS OF CONSTRUCTION AND MAINTENANCE

Optional for noncontract counties

	Performed by County		Performed	by Contractor	Totals	
	Primary	Local	Primary	Local	Primary	Local
198. Constr/Cap. Imp.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
199. Preser - Struct. Imp.	337,808.46	562,033.45	3,485,159.41	1,261,410.01	3,822,967.87	1,823,443.46
200. Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00
201. Maintenance	1,354,235.43	2,718,103.41	145,812.89	259,866.51	1,500,048.32	2,977,969.92
202. Total	\$1,692,043.89	\$3,280,136.86	\$3,630,972.30	\$1,521,276.52	\$5,323,016.19	\$4,801,413.38

## Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# ANALYSIS OF ACCOUNTS RECEIVABLE

Optional for noncontract counties

	Trunkline Maintenance	MDOT Other
203. Labor	\$198,313.58	\$0.00
204. Fringe Benefits	253,654.18	0.00
205. Equipment Rental	305,367.19	0.00
206. Materials	89,352.04	452,005.05
207. Handling Charges	0.00	0.00
208. Overhead	91,703.28	38,420.43
209. Other	0.00	0.00
210. Total Charges for Current Year	\$938,390.27	\$490,425.48
211. Beginning Balance	111,010.53	19,322.82
212. Sub-Total	1,049,400.80	509,748.30
213. Less Credits	(925,182.46)	(509,748.30)
214. Ending Balance	\$124,218.34	\$0.00

# Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# SCHEDULE OF CAPITAL OUTLAY

215. Land and Improvements (971 - 974)	\$0.00
216. Buildings (975)	3,544,613.11
217. Equipment Road (976, 981)	616,093.18
218. Equipment Shop (977)	45,364.83
219. Equipment Engineers (978)	0.00
220. Equipment - Yard and Storage (979)	0.00
221. Equipment Office (980)	57,851.45
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	\$4,263,922.57

	Primary	Local	County	Total
224. Total Capital Outlay:	0.00	0.00	4,263,922.57	4,263,922.57
225. Less: Equipment Retirements 689	0.00	0.00	0.00	0.00
226. Sub-total	0.00	0.00	4,263,922.57	4,263,922.57
227. Less: Depreciation and Depletion 968	0.00	0.00	(976,581.26)	(976,581.26)
228. Net Capital Outlay Expenditure	\$0.00	\$0.00	\$3,287,341.31	\$3,287,341.31

#### DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS

	Primary	Local	County	Total
229. Beginning Capital Asset Balance				
Prior Year's Report (Pg. 3)	0.00	0.00	4,170,307.68	4,170,307.68
230. Percentage of Total	0.00 %	0.00 %	100.00 %	100.00 %
231. Gain or (loss) on disposal of assets 693	0.00	0.00	40,074.00	40,074.00

## Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# PRESERVATION EXPENDITURES - 90% OF MTF RETURNS

(For Compliance with Section 12(16) of Act 51)

	Primary Road Fund	Local Road Fund	Total
232. Michigan Transportation Fund (MTF) Returns			\$6,686,884.94
DEDUCTIONS			
233. Administrative Expense (from Page 6 Expenditures)			622,336.88
234. Total Capital Outlay (from Page 13)			4,263,922.57
235. Debt Principal Payment (from Page 6 Expenditures)			78,336.74
236. Interest Expense (from Page 6 Expenditures)			67,446.70
236 a. Total Deductions 236 b. Adjusted MTF Returns			5,032,042.89 1,654,842.05
237. Preser - Struct Imp (from Page 6 Expenditures)	\$3,822,967.87	\$1,823,443.46	5,646,411.33
238. Routine Maintenance (from Page 6 Expenditures)	1,500,048.32	2,977,969.92	4,478,018.24
239. Less Federal Aid for Preser - Struct Imp	0.00	0.00	0.00
240. TOTAL RD EXPENSE (Excluding Fed Aid)	5,323,016.19	4,801,413.38	10,124,429.57
241. 90% of Adjusted MTF Returns			1,489,357.85

Year Ended - 2022

## **Start:** 01/01/2022 **End:** 12/31/2022

## TEN YEARS OF QUALIFIED EXPENDITURES FOR NON MOTORIZED IMPROVEMENTS

(for Compliance with Section 10K of Act 51)

Fiscal Year	2013	2014	2015	2016	2017
Expenditures (\$)	80,000.00	322,701.65	0.00	49,000.00	0.00
Fiscal Year	2018	2019	2020	2021	2022
Expenditures (\$)	200,000.00	0.00	165,982.44	0.00	228,507.20

## **242. TOTAL** \$1,046,191.29

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by 10

6,686,884.94 x .10 = 668,688.49

# Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

## INDIRECT EQUIPMENT AND STORAGE EXPENSE Activity 511

Account Number	Account Name	Amount Recorded
707	Wages - Shop and Garage	\$132,488.48
712-724	Fringe Benefits - Shop Employees	146,231.65
721	Drug Testing	6,273.02
728	Office Supplies - Shop	0.00
731	Janitor Supplies - Shop	7,981.39
733	Welding Supplies	4,346.59
734	Safety Supplies - Shop	0.00
736	Tire Shop Supplies	0.00
737	Shop Supplies	54,800.06
791	Equipment Material/Parts Inventory Adjustment	2,095.00
801	Contractual Services - Shop	0.00
805	Health Services	0.00
806	Laundry Services	16,915.93
807	Data Processing - Shop	0.00
810	Education Expense - Shop	0.00
850-859	Communications - Shop	3,501.45
861	Travel and Mileage - Shop Employees	0.00
862	Freight Costs	0.00
875	Insurance - Shop Buildings	55,020.20
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	0.00
883	Insurance - Underground Tank	0.00
921-923	Utilities - Shop and Storage Buildings	69,677.84
931	Buildings Repairs and Maintenance	63,956.94
932	Yard and Storage Repairs and Maintenance	25,580.60
933	Shop Equipment Repairs and Maintenance	2,244.55
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	0.00
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	15,637.72
968	Depreciation - Shop Building	51,349.95
968	Depreciation - Storage Building	9,659.16
968	Depreciation - Shop Equipment	22,202.41
968	Depreciation - Stockroom Expense	0.00
707	Other:	16,096.98

243. TOTAL

\$706,059.92

#### Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

# ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	\$272,765.38
709-714	Administrative Leave	0.00
724	Fringe Benefits	268,382.53
727	Postage	133.40
728	Office Supplies	17,021.27
730	Dues and Subscriptions	13,727.41
801	Contractual Services	0.00
803	Legal Services	3,617.81
804	Auditing and Accounting Services	12,026.75
807	Data Processing	41,174.36
810	Education	7,816.97
850-853	Communications	6,786.28
861	Travel and Mileage	21,553.76
862	Freight	0.00
873	Public Relations	0.00
874	Advertising	0.00
875	Insurance - Building and Contents	0.00
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	0.00
880	Insurance - Umbrella	0.00
881	Insurance - Errors and Omissions	0.00
882	Insurance - General Liability	0.00
920-923	Utilities	8,063.56
931	Building Repair/Maintenance	13,352.63
934	Office Equipment Repair/Maintenance	0.00
942	Building Rental	0.00
955-956	Miscellaneous	43,403.24
966-967	Overhead	0.00
968	Depreciation - Buildings	0.00
968	Depreciation - Engineering Equipment	0.00
968	Depreciation - Office Equipment and Furniture	20,580.12
	Other:	5,365.78
	244. TOTAL	\$755,771.25

# Less: Credits to Administrative Expense

646	Handling Charges on Materials Sold	0.00
629	Overhead - State Trunkline Maintenance	(130,123.71)
691	Purchase Discounts	(34.92)
	Other:	(3,275.74)
	Total Credits to Administrative Expense	\$(133,434.37)
	245. Net Administrative Expense	\$622,336.88

Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

## Forest Road Report

This information is required by Act 231, P.A. of 1987, as amended.

**Road Name** 

Location

Amount Spent (\$) Project Type

246. Total

#### Year Ended - 2022

## **Start:** 01/01/2022 **End:** 12/31/2022

# CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS Summary

## **CONSTRUCTION / CAPACITY IMPROVEMENTS**

	Primary	System		Loc	al Syst	em
ROADS	*Unit	Ex	penditures	*Unit		Expenditures
247. New Construction, New Location	0.00 mi.	х	\$0.00	0.00	mi.	\$0.00
248. Widening	0.00 mi.		0.00	0.00	mi.	0.00
BRIDGES						
249. New Location	0.00 ea.		0.00	0.00	ea.	0.00
250. TOTAL CONSTRUCTION/CA	PACITY IMP		\$0.00			\$0.00

## **PRESERVATION - STRUCTURAL IMPROVEMENTS**

	Primary System		Local System		tem		
ROADS	*Unit			Expenditures	*Unit		Expenditures
	0.00			+0.00	0.00		+0.00
251. Reconstruction	0.00	mi.	х	\$0.00	0.00		\$0.00
252. Resurfacing	13.23	mi.		3,822,967.87		mi.	1,044,361.71
253. Gravel Surfacing	0.00			0.00	6.34	mi.	413,990.11
254. Paving Gravel Roads	0.00	mi.		0.00	1.50	mi.	365,091.64
SAFETY PROJECTS							
255. Intersection Improvements	0.00	ea.		0.00	0.00	ea.	0.00
256. Railroad Crossing Improvements	0.00	ea.		0.00	0.00	ea.	0.00
257. Other	0.00	ea.		0.00	0.00	ea.	0.00
MISCELLANEOUS							
258. Roadside Parks	0.00	ea.		0.00	0.00	ea.	0.00
259. Other	0.00	ea.		0.00	0.00	ea.	0.00
260. Subtotals				3,822,967.87			1,823,443.46
BRIDGES							
261. Replacement	0.00	ea.		0.00	0.00	ea.	0.00
262. Recondition or Repair	0.00	ea.		0.00	0.00	ea.	0.00
263. Replace with Culvert	0.00	ea.		0.00	0.00	ea.	0.00
264. Bridge Subtotals			_	0.00			0.00
265. TOTAL PRESERVATION	ON - STRUCT	ІМР		\$3,822,967.87		_	\$1,823,443.46

\*All Units are to be reported in the Fiscal Year that the project is opened for use.

## Year Ended - 2022

# **Start:** 01/01/2022 **End:** 12/31/2022

# SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION

		Local R	loads Primary R		Primary Ro	oads		
		Outside ipalities			Outside ipalities			
Township	Total Local (mi)	Local Urban (mi)	Funds Received (\$)	Total Primary (mi)	Primary Urban (mi)	Funds Received (\$)	Population Outside Municipalities	Funds Received (\$)
BANKS	56.58	0.00	176,416.45	28.14	0.00	79,776.90	1,221	26,056.14
CENTRAL LAKE	36.84	0.00	114,867.12	20.11	0.00	57,011.85	1,199	25,586.66
CHESTONIA	32.45	0.00	101,179.10	5.94	0.00	16,839.90	512	10,926.08
CUSTER	45.41	0.00	141,588.38	14.93	0.00	42,326.55	1,150	24,541.00
ECHO	27.67	0.00	86,275.06	22.23	0.00	63,022.05	952	20,315.68
ELK RAPIDS	8.94	0.00	27,874.92	5.28	0.00	14,968.80	992	21,169.28
FOREST HOME	32.25	0.00	100,555.50	20.96	0.00	59,421.60	1,205	25,714.70
HELENA	25.40	0.00	79,197.20	17.16	0.00	48,648.60	937	19,995.58
JORDAN	28.79	0.00	89,767.22	10.95	0.00	31,043.25	887	18,928.58
KEARNEY	44.17	0.00	137,722.05	14.47	0.00	41,022.45	1,197	25,543.98
MANCELONA	145.98	0.00	455,165.63	17.64	0.00	50,009.40	2,355	50,255.70
MILTON	47.89	0.00	149,321.02	17.70	0.00	50,179.50	2,355	50,255.70
STAR	76.38	0.00	238,152.83	8.15	0.00	23,105.25	1,028	21,937.52
TORCH LAKE	19.36	0.00	60,364.48	5.05	0.00	14,316.75	1,212	25,864.08
WARNER	33.80	0.00	105,388.40	1.72	0.00	4,876.20	364	7,767.76
266. Totals	661.91	0.00	\$2,063,835.36	210.43	0.00	\$596,569.05	17,566	\$374,858.44
Local Road Rate Pe	er Mile		3118 Primary	Road Rate Pei	r Mile	283	35	
Local Urban Road	Rate Per Mile		2702 Primary	Urban Road R	ate Per Mile	162	10	
Population Rate Pe	er Capita		21.34					

#### Year Ended - 2022

#### Start: 01/01/2022 End: 12/31/2022

## SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS Expenditures

	Construction/ Capacity	Preservation - Struct		Township
Township	Improvement (\$)	Improvement (\$)	Total (\$)	Contributions* (\$)
BANKS	0.00	1,084,060.51	1,084,060.51	13,800.00
CENTRAL LAKE	0.00	314,713.10	314,713.10	215,636.00
CHESTONIA	0.00	67,946.76	67,946.76	12,335.15
CUSTER	0.00	1,291,183.16	1,291,183.16	117,545.00
ECHO	0.00	206,491.66	206,491.66	155,611.65
ELK RAPIDS	0.00	5,557.92	5,557.92	42,131.53
FOREST HOME				
HELENA	0.00	99,140.23	99,140.23	75,236.47
JORDAN				
KEARNEY	0.00	1,108,637.33	1,108,637.33	0.00
MANCELONA	0.00	534,114.99	534,114.99	75,101.16
MILTON	0.00	182,763.07	182,763.07	147,987.51
STAR	0.00	162,829.22	162,829.22	90,408.04
TORCH LAKE	0.00	410,561.56	410,561.56	351,394.90
WARNER	0.00	178,411.82	178,411.82	80,270.10
267. Totals	\$0.00	\$5,646,411.33	\$5,646,411.33	\$1,377,457.51

\*The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Year Ended - 2022

**Start:** 01/01/2022 **End:** 12/31/2022

#### ASSET MANAGEMENT

# Projects Completed During the County Fiscal Year

Work Type: Add 6" 23A & regrade

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489.2247	33,889.00	09/19/2022	Gravel

# Work Type: Chip seal CM 90 + fog seal + crack fill

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
474.2202	26,483.00	08/02/2022	Asphalt
504.2214	19,082.00	08/02/2022	Asphalt
504.2216	8,454.00	08/02/2022	Asphalt
504.2218	30,227.00	08/02/2022	Asphalt

Work Type: Crush & Shape - 2" 4E1 + 1.5" 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459.2203	275,293.00	08/08/2022	Asphalt
459.2205-A	1,304,579.00	08/29/2022	Asphalt

Work Type: Crush & Shape - 2" HMA (220) 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459.2207	303,733.00	09/02/2022	Asphalt
489.2215	131,034.00	07/19/2022	Asphalt

## Work Type: Mill 1.5" & Pave 2" HMA (220) 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459.2205-C	481,664.00	08/29/2022	Asphalt

Year Ended - 2022

## **Start:** 01/01/2022 **End:** 12/31/2022

# Work Type: Overband crack fill

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504.2220	4,274.00	06/14/2022	Asphalt
504.2222	8,328.00	08/02/2022	Asphalt

Work Type: Overlay - 1.5" HMA (165) 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459.2205-B	363,044.00	08/29/2022	Asphalt
489.2243	111,777.00	07/20/2022	Asphalt
489.2245	50,000.00	07/20/2022	Asphalt

Work Type: Overlay - 2" HMA (220) 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459.2201	1,032,541.00	07/29/2022	Asphalt
489.2221	198,616.00	07/12/2022	Asphalt

Work Type: Overlay - wedge + 1.5" 5E1 HMA

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489.2219	157,663.00	07/07/2022	Asphalt
489.2241	187,749.00	07/19/2022	Asphalt

Work Type: Pave Gravel - 220 PSY 5E1 HMA

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489.2217	110,072.00	07/13/2022	Asphalt

Work Type: Pave Gravel - 6" 22A, 220 PSY 5E1

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489.2213	330,000.00	08/15/2022	Asphalt

Report Date:	4/6/2023	Antrim			e 24 of 27
		Year Ended -	2022		
		<b>Start:</b> 01/01/2022	End: 12/31/2022		
489.2227		48,783.00	07/14/2022	Asphalt	

#### Year Ended - 2022

Start: 01/01/2022 End: 12/31/2022

#### Sub Ledger Report

#### Line: 3 Sundry Accounts Receivable

Account	Description	Amount (\$)
040-1	SUNDRY A/R	3,505.69
072	A R COUNTIES	700.88
0770	A/R VILLAGES	4,326.32

#### Line: 9 Other (Identify)

Account	Description	Amount (\$)
0078-4	MDOT STL AUDIT	106,006.00
0078-4	MDOT MAINT ADV	10,174.00
0123-1	OTHER PREPAIDS	88,580.87

# Line: 18 Other (Identify)

Account	Description	Amount (\$)	
0339-2	DEFERRED INFLOWS	0.00	

#### Line: 49 Specify - County

Account	Description	Amount (\$)
451	ROAD USE	73,964.76

#### Line: 55 FS-Other - County

Account	Description	Amount (\$)
0501	FEDERAL ARPA REVENUE	189,791.00

#### Line: 63 OTH-Other - County

Account	Description	Amount (\$)
583	SALE OF FEDERAL AID	371,421.60
671	OTHER STATE	450,000.00

#### Line: 63 OTH-Other - Local

Account	Description	Amount (\$)
556	STATE GRANTS OTHER	440,000.00

#### Line: 63 OTH-Other - Primary

Account	Description	Amount (\$)
556	STATE GRANT OTHER	1,560,000.00

#### Line: 75 CFL-Other - County

-

Account	Description	Amount (\$)
671	OTHER CONTRIBUTIONS	15,308.16

Antrim

#### Year Ended - 2022

#### **Start:** 01/01/2022 **End:** 12/31/2022

## Line: 75 CFL-Other - Local

Account	Description	Amount (\$)
671	Other Contributions	0.00

#### Line: 75 CFL-Other - Primary

Account	Description	Amount (\$)
671	OTHER CONTRIBUTIONS	0.00

# Line: 80 SC-Other - County

Account	Description	Amount (\$)
0687	Sundry Refunds	0.00

#### Line: 143 Other - Primary

Account	Description	Amount (\$)
510	EQUIPMENT EXPENSES DIRECT	421,457.62

#### Line: 156 All Other Charges - County

Account	Description	Amount (\$)
510	EQUIPMENT EXPENSE DIRECT	5,709.06
511	INDIRECT EQ EXP	26,795.98
514	DISTRIBUTIVE EXPENSE	4,852.04
977	CAPITAL OUTLAY	256.33

#### Line: 177 Other - Distributive Calculation

Account	Description	Amount (\$)
514	OTHER DISTRIBUTIVE	129,870.28

#### Line: 177 Other - Total Labor Charge

Account	Description	Amount (\$)
076-1	DUE FROM COUNTY	164.56
077	DUE FROM VILLAGES	339.07
257	ACCRUED WAGES	(29,844.52)
513	DISTRIBUTIVE FRINGES	372,630.96
514	OTHER DISTRIBUTIVE	117,664.80

#### Line: 181 Total Fringe Benefits - Other

Account	Description	Amount (\$)
720	UNEMPLOYMENT	137.77
956	SAFETY PROGRAM	467.41

#### Line: 182 Less Benefits Recovered - Other

Account	Description	Amount (\$)
956	SAFETY PROGRAM	(83.27)

Antrim

#### Year Ended - 2022

#### **Start:** 01/01/2022 **End:** 12/31/2022

#### Line: 195 Expenses Distributed - Other

Account	Description	Amount (\$)
931	SALT FACILITY	3,813.53
936	SIGN SHOP	7,081.54

#### Line: 209 Other - MDOT Other

Account	Description	Amount (\$)
078	NON MAINT	0.00

#### Line: 209 Other - Trunkline Maintenance

Account	Description	Amount (\$)
517	To Balance	0.00

#### Line: 242 Expenditure10

Account	Description	Amount (\$)
458	W. Limits	60,695.20
458	Shanty Creek Rd	167,812.00

#### Line: 243 707 Other

Account	Description	Amount (\$)	
790	SMALL TOOLS	16,096.98	

#### Line: 244 244 Other

Account	Description	Amount (\$)
515-728	ENGINEERING SUPPLIES	461.02
515-731	CLEANING SUPPLIES	4,304.76
515-841	BANKING FEES	600.00

#### Line: 245 245 Other

Account	Description	Amount (\$)
515-0630	OVERHEAD OTHER	(3,275.74)

#### Line: 259 Other Local System Expenditure

Account	Description	Amount (\$)
488	251470.42	0.00

Appendix B Basic Financial Statements (audits)

ANTRIM COUNTY ROAD COMMISSION FINANCIAL REPORT DECEMBER 31, 2022

# ANTRIM COUNTY

# BOARD OF COUNTY ROAD COMMISSIONERS

Godfrey Hoogerhyde - Chairman Dieter Amos - Vice Chairman Kevin Giar - Commissioner Burt R. Thompson, P.E. - Engineer/Manager Jessica Harp - Accounting Manager

Kelly Sexton - Office/HR Manager

# ANTRIM COUNTY ROAD COMMISSION

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# James M. Anderson, P.C.

Certified Public Accountant

P.O. Box 255 · Roscommon, MI 48653 Phone: (989) 821-8601 · Fax: (989) 563-3471 · E-mail: janderson@jmacpapc.com

# INDEPENDENT AUDITOR'S REPORT

May 2, 2023

Board of County Road Commissioners Antrim County Road Commission Mancelona, Michigan 49659

# Report on the Audit of the Financial Statements

#### **Opinions**

I have audited the accompanying financial statements of the governmental activities and major fund and the aggregate remaining fund information of the Antrim County Road Commission, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Road Commission's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Antrim County Road Commission, as of December 31, 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Basis for Opinions

I conducted my audit in accordances with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. I am required to be independent of the Antrim County Road Commission and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

# Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 2

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Road Commission's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

# Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- . Exercise professional judgement and maintain professional skepticism throughout the audit.
- . Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- . Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Road Commission's internal control. Accordingly, no such opinion is expressed.
- . Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- . Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Road Commission's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 3

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, employee retirement and benefit systems, and budgetary comparison information on pages 5-10 and 37-45 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

# Supplementary Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Antrim County Road Commission's basic financial statements. The accompanying supplementary and related information is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United In my opinion, the accompanying supplementary and related States of America. information are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 4

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated May 2, 2023, on my consideration of the Antrim County Road Commission's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Antrim County Road Commission's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Antrim County Road Commission internal control over financial reporting and compliance.

in de la

JAMÉS M. ANDERSON, P.C. CERTIFIED PUBLIC ACCOUNTANT

Our discussion and analysis of Antrim County Road Commission's financial performance provides an overview of the Road Commission's financial activities for the fiscal year ended December 31, 2022. This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Road Commission and present a longer-term view of the Road Commission's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the road commission's operations in more detail than a government-wide financial statements.

# OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of four parts - Management's Discussion and Analysis (this section), the Basic Financial Statements, Required Supplementary Information, and an additional section that presents the operating fund broken down between primary, local and county funds. The basic financial statements include two types of statements that present different views of the Road Commission:

The first statements are government-wide financial statements that provide both long-term and short-term information about the Road Commission's overall financial status. These statements report information about the Road Commission as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid. The two government-wide statements report the Road Commission's net position and how they have changed. "Net Position" is the difference between the assets and liabilities - this is one way to measure the Road Commission's financial health or position.

The remaining statements are fund financial statements that focus on individual funds; reporting the operations in more detail than the government-wide statements.

# **REPORTING THE ROAD COMMISSION AS A WHOLE**

## <u>Government-Wide Statements</u>

The Statement of Net Position and the Statement of Activities report information about the Road Commission, as a whole, and about its activities in a way that helps answer the question of whether the Road Commission, as a whole, is better off or worse off as a result of the year's activities. The Statement of Net Position includes all of the Road Commission's assets and liabilities using the accrual basis of accounting, which is similar to the accounting method used by most private-sector companies. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two statements, mentioned above, report the Road Commission's net position and how they have changed. The reader can think of the Road Commission's net position (the difference between assets and liabilities) as one way to measure the Road Commission's financial health or financial position. Over time, increases or decreases in the Road Commission's net position are one indicator of whether its financial health is improving or deteriorating, respectively. To assess the overall health of the Road Commission you need to consider additional nonfinancial factors such as changes in the county's property tax base, the condition of the Road Commission's roads, and changes in the law related to the gas taxes and its distribution.

# Fund Financial Statements

The Road Commission currently has two fund types; the general operations fund and fiduciary funds. All of the Road Commission's activities are accounted for in these funds. Our analysis of the Road Commission's general fund begins on this page. The fund financial statements begin on page 13 and provide detailed information about the major fund.

Governmental funds focus on how money flows into and out of this fund and the balances left at year end that are available for spending. This fund is reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Road Commission's general governmental operations and the basic service it provides. Governmental fund information helps the reader to determine whether there are more or fewer financial resources that can be spent in the near future to finance the Road Commission's services. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and Statement of Activities) and the governmental fund in a reconciliation following the fund financial statements.

The Road Commission is responsible for ensuring that the assets reported in the fiduciary funds are used for their intended purposes. All of the Road Commission's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the Road Commission's government-wide financial statements because the Road Commission cannot use these assets to finance its operations.

# FINANCIAL ANALYSIS OF THE ROAD COMMISSION AS A WHOLE

The Road Commission's net position increased with a change from \$33,421,156 to \$37,338,896 as of December 31, 2022. The net position is summarized below.

# <u>Net Position</u>

Restricted net position are those net assets that have constraints placed on them by either: a) by creditors, grantors, contributors, or laws or regulations of other governments; b) by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the government to assess, levy, charge or otherwise mandate payment of resources and includes a legally enforceable requirement that those resources be used for only the specific purpose stipulated in the legislation. As such, all assets (except for assets invested in capital assets, net of related debt) are considered restricted.

The investment in capital assets, net of related debt, was \$40,216,878 at December 31, 2021 and \$43,669,427 as of December 31, 2022. The increase in net position invested in capital assets is primarily the result of capitalizing infrastructure of \$5,646,411 and equipment purchases offset by the annual depreciation expense. The restricted net position increased by \$465,191 during the current year. The Road Commission had a \$3,815,148 increase in revenues stemming from an increase in capital grants. Total expenses increased by \$1,130,547.

Net position as of year ended December 31, 2022 and December 31, 2021:

	12/31/2022	12/31/2021	Increase/ Decrease
Current and Other Assets Capital Assets (Net)	\$ 3,855,438 47,615,316	\$ 2,347,963 40,216,878	\$ 1,507,475 7,398,438
Total Assets	51,470,754	42,564,841	8,905,913
Deferred Outflows of Resources	1,987,559	388,673	1,598,886
Long-Term Debt Outstanding Other Liabilities	14,203,192 865,223	7,795,649 507,661	6,407,543 357,562
Total Liabilities	15,068,415	8,303,310	6,765,105
Deferred Inflows of Resources	1,051,002	1,229,048	(178,046)
Net Position			
Invested in Capital Assets	43,669,427	40,216,878	3,452,549
Restricted	(6,330,531)	(6,795,722)	465,191
Total Net Position	\$ 37,338,896	\$ 33,421,156	\$ 3,917,740

#### Changes in Net Position

# A summary of changes in net position follows:

Program Revenues		12/31/2022		12/31/2021		Increase/ Decrease	
Charges for Services	\$	1,604,337	\$	989,012	\$	615,325	
Operating Grants and Contributions		8,079,651		5,140,555		2,939,096	
Capital Grants and Contributions		2,639,791		2,770,500		(130,709)	
General Revenues							
Gain (Loss) on Disposals		40,074		37,328		2,746	
Interest Earnings		1,475		337		1,138	
Other		387,552				387,552	
Total Revenues		12,752,880		8,937,732		3,815,148	
Program Expenses							
Public Works		8,767,693		7,704,593		1,063,100	
Interest Expense		67,447				67,447	
Total Program Expenses		8,835,140		7,704,593		1,130,547	
Changes in Net Position		3,917,740		1,233,139		2,684,601	
Net Position - Beginning of Year		33,421,156		32,188,017		1,233,139	
Net Position - End of Year	\$	37,338,896	\$	33,421,156	\$	3,917,740	

## The Road Commission's Fund

The Road Commission's general operations fund is used to control the expenditures of Michigan Transportation Fund monies distributed to the county which are earmarked by law for road and highway purposes.

A summary of changes in the Operating Fund is as follows:

Revenues	1	12/31/2022	1	.2/31/2021		Increase/ Decrease
Licenses and Permits	\$	73,965	\$	58,666	\$	15,299
Federal		189,791		-		189,791
State		9,508,307		6,543,860		2,964,447
Local		1,392,766		1,367,195		25,571
Charges for Services		1,546,502		930,346		616,156
Interest and Rents		1,475		337		1,138
Other		40,074		37,278		2,796
Total Revenues		12,752,880		8,937,682		3,815,198
Expenditures						
Public Works		12,429,039		9,593,101		2,835,938
Net Capital Outlay		3,287,341		659,687		2,627,654
Debt Service		145,784		-		145,784
Total Expenditures		15,862,164		10,252,788		5,609,376
Excess of Revenues Over (Under)						
Expenditures		(3,109,284)		(1,315,106)		(1,794,178)
Other Financing Sources						
Debt Proceeds		4,408,983		-		4,408,983
Total Other Financing Sources		4,408,983			_	4,408,983
Excess of Revenue and Other Financing						
Sources Over (Under) Expenditures		1,299,699		(1,315,106)		2,614,805
Fund Balance - January 1		1,840,302		3,155,408		(1,315,106)
Fund Balance - December 31	\$	3,140,001	\$	1,840,302	\$	1,299,699

# **BUDGETARY HIGHLIGHTS**

Prior to the beginning of any year, the Road Commission's budget is compiled based upon certain assumptions and facts available at that time. During the year, the Road Commission board acts to amend its budget to reflect changes in these original assumptions, facts and/or economic conditions that were unknown at the time the original budget was compiled. In addition, by policy, the board reviews and authorizes large expenditures when requested throughout the year.

The final amended revenue budget for 2022 was \$308,638 less than the original budget primarily due to decreases in expected capital grants.

The final amended expenditure budget for 2022 was \$1,770,360 higher than the original budget primarily due to increases in Primary Road and Local Road expenses. The actual expenditures incurred during 2022 were less than the final amended budget by \$262,836. There were five unfavorable variances in expenditure line items.

# Capital Assets

As of the respective year ends, the Road Commission had invested the following in net capital assets:

	12/31/2022	12/31/2021	Increase/ Decrease
Capital Assets Not Being Depreciated:			
Land and Improvements	\$ 21,208,234	\$ 20,074,501	\$ 1,133,733
Subtotal	21,208,234	20,074,501	1,133,733
Capital Assets Being Depreciated:			
Buildings	6,201,370	2,656,757	3,544,613
Road Equipment	10,309,180	9,980,494	328,686
Shop Equipment	337,139	291,774	45,365
Office Equipment	207,489	149,638	57,851
Engineers Equipment	114,471	114,471	-
Yard & Storage Equipment	1,049,391	1,049,391	-
Infrastructure - Bridges	2,212,613	2,212,613	-
Infrastructure - Roads	28,941,136	25,537,280	3,403,856
Subtotal	49,372,789	41,992,418	7,380,371
Total Capital Assets	70,581,023	62,066,919	8,514,104
Total Accumulated Depreciation	22,965,707	21,850,041	1,115,666
Total Net Capital Assets	\$ 47,615,316	\$ 40,216,878	\$ 7,398,438
Debt Related to capital assets - bonds		\$ 4,169,467	

The Road Commission capitalized infrastructure and related assets during the current year in the amount of \$9,910,333. The infrastructure recorded, during 2022 will be depreciated in the following years. The infrastructure is financed through Federal, State and local contributions.

#### Debt

At the year end, the Road Commission had \$3,875,000 in debt relating to bonds issued during 2022 for the construction of a new facility and a lease-purchase agreement for a grader of \$294,467. Other long-term debt includes accrued vested employee benefits and OPEB liabilities.

# Economic Factors and Next Year's Budget

#### The Road Commission as a Whole

2022 was a busy year with construction which included a \$2 million Economic Development Corporation grant to reconstruct and repave six miles of primary and local roads around Shanty Creek. A \$1 million resurfacing job on Atwood Road, a primary county highway, included \$450,000 from MDOT for use of the road as a detour the prior year and the balance from federal aid and local match. And additional 0.7 mile of primary county highway was reconstructed using COVID relief funds of \$190,000. \$750,000 was shared with all townships under the Road Commission cost sharing policy.

#### 2023 Work

Planned work for 2023 includes 6.7 miles of primary county highway reconstruction on Eddy School Road using federal STP, Transportation Economic Development Category D funds, Kearney Township contribution and local match. The Road Commission will continue the township cost share policy but at a reduced level at \$500,000.

#### <u>Capital Assets</u>

Projected purchases for 2023 include the lease to purchase one additional grader.

## Closing

This financial report is intended to provide our citizens, taxpayers and the general public with a general overview of the Road Commission's finances and how they are being spent.

## <u>Requests for Information</u>

This financial report is designed to provide general overview of the Road Commission's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Antrim County Road Commission 319 East Lincoln Street P.O. Box 308 Mancelona, MI 49659 Phone: (231)587-8521 Fax: (231)587-8156

# ANTRIM COUNTY ROAD COMMISSION STATEMENT OF NET POSITION DECEMBER 31, 2022

Assets	
Cash and Equivalents	\$ 1,547,834
Accounts receivable:	
Sundry	3,826
Due from other governmental units	1,380,618
Inventories	789,802
Prepaid Items	133,358
Capital Assets (Net of Accumulated Depreciation)	47,615,316
Total Assets	51,470,754
Deferred Outflows of Resources	
Pension and OPEB Items	1,987,559
Total Deferred Outflows of Resources	1,987,559
Liabilities	
Current Liabilities	
Accounts payable	132,078
Accrued liabilities	82,824
Advances from governmental units	449,432
Bonds Payable and Lease Purchase (Due within One Year)	200,889
Non Current Liabilities	
Bonds Payable	3,745,000
Lease Purchase	223,578
Vested Employee Benefits Payable	177,998
Post Employment Benefit Liabilities	2,525,688
Net Pension Liability	7,530,928
Total Liabilities	15,068,415
Deferred Inflows of Resources	
Pension Items	838,720
Bond Premium	161,179
Other state grants	51,103
Total Deferred Inflows of Resources	1,051,002
Net Position	
Net Investment in Capital Assets	43,669,427
Restricted for County Roads	(6,330,531)
Total Net Position	\$ 37,338,896

# ANTRIM COUNTY ROAD COMMISSION STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022

Program Expenses	
Primary Road Maintenance	\$ 1,500,048
Local Road Maintenance	2,977,970
State Trunkline Maintenance	1,428,816
Net Equipment Expense	253,457
Net Administrative Expense	622,337
Infrastructure Depreciation	1,535,314
Compensated Absences	16,876
Post Employment Benefits	43,342
Pension Expense	389,533
Interest Expense	67,447
Total Program Expenses	8,835,140
Program Revenue	
Charges for Services	
Licenses and Permits	73,965
Charges for Services	1,530,372
Operating Grants and Contributions	
Michigan Transportation Funds	6,686,885
Interest Earnings	1,475
Contributions from Local Units	1,392,766
Capital Grants and Contributions	
Federal Grants	189,791
State Grants	2,450,000
Total Program Revenues	12,325,254
Net Program Revenues (Expenses)	3,490,114
General Revenues	
Gain (Loss) on Disposal of Assets	40,074
Sale of Federal Aid	371,422
Other	16,130
Total General Revenues	427,626
Change in Net Position	3,917,740
Net Position - Beginning Balance	33,421,156
Net Position - Ending Balance	\$ 37,338,896

# ANTRIM COUNTY ROAD COMMISSION BALANCE SHEET DECEMBER 31, 2022

	Governmental Fund Type General
	Operating
Assets	
Cash and Equivalents	1,547,834
Accounts receivable:	
Sundry	3,826
Due from other governmental units	1,380,618
Inventories	789,802
Prepaid items	133,358
Total Assets	\$ 3,855,438
Liabilities	
Accounts payable	\$ 132,078
Accrued liabilities	82,824
Advances from governmental units	449,432
Total Liabilities	664,334
Deferred Inflows of Resources	
Other state grants	51,103
Total Deferred Inflows of Resources	51,103
Fund Balances	
Non-Spendable	923,160
Unassigned	2,216,841
Total Fund Balances	3,140,001
Total Liabilities, Deferred Inflows	
of Resources and Fund Balances	\$ 3,855,438

# ANTRIM COUNTY ROAD COMMISSION RECONCILIATION OF THE BALANCE SHEET FUND BALANCE TO THE STATEMENT OF NET POSITION FOR THE YEAR ENDED DECEMBER 31, 2022

Total governmental fund balance	\$	3,140,001
Amounts reported for governmental activities in the statement of new assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		47,615,316
Net Pension Liability		(7,530,928)
Long-Term Debt		(4,169,467)
Vested Employee Benefits Payable are not due and payable in the current period and are not reported in the funds.		(177,998)
Deferred outflows and inflows related to Pension & OPEB items.		987,660
Other Post Employment Benefits (OPEB) are not due and payable in the current period and are not reported in the fund statements.	_	(2,525,688)
Net Position of governmental activities	<u>\$</u>	37,338,896

# ANTRIM COUNTY ROAD COMMISSION STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE DECEMBER 31, 2022

	Governmental Fund Type
	General
	Operating
Revenues	
Licenses and Permits	\$ 73,965
Federal Sources	189,791
State Sources	9,508,307
Contributions from Local Units	1,392,766
Charges for Services	1,546,502
Interest and Rents	1,475
Other	40,074
Total Revenues	12,752,880
Expenditures	
Public Works	12,429,039
Net Capital Outlay	3,287,341
Debt Service	145,784
Total Expenditures	15,862,164
Excess of Revenues Over (Under) Expenditures	(3,109,284)
Other Financing Sources	
Proceeds from Debt	4,408,983
Total Other Financing Sources	4,408,983
Excess of Revenues and Other Financing Sources Over	
(Under) Expenditures	1,299,699
Fund Balance - Beginning of Year	1,840,302
Fund Balance - End of Year	\$ 3,140,001

# ANTRIM COUNTY ROAD COMMISSION RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022

Net Change in fund balance - Total governmental funds	\$ 1,299,699
Amounts reported in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Add - Capital outlay Deduct - Depreciation expense and retirements	9,910,333 (2,511,895)
Lease proceeds provide current financial resources to governmental funds, but entering into bond or lease agree- ments increases long-term liabilities in the statement of net position. Repayment of notes/leases payable is an expenditure in governmental funds, but reduces the long- term liabilities in the statement of net position.	(4,330,646)
Vested employee benefits payable do not require the current use of financial resources and are not reported as expenditures in the fund statements.	(16,876)
Change in pension and other post employment benefits (OPEB) does not require the current use of financial resources and is not reported as expenditures in the fund statements.	(432,875)
Net Change in net position of governmental activities.	<u>\$ 3,917,740</u>

# ANTRIM COUNTY ROAD COMMISSION FIDUCIARY FUND STATEMENT OF NET POSITION SEPTEMBER 30, 2022

	OPEB Trust
Assets Investments at Fair Market Value	\$ 44,550
<b>Net Position</b> Restricted for Other Post Employment Benefits and Pension	\$ 44,550

# ANTRIM COUNTY ROAD COMMISSION FIDUCIARY FUND STATEMENT OF CHANGES IN NET POSITION FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2022

		OPEB Trust
Additions		
Contributions:	\$	02 000
Employer Investment Earnings:	Þ	92,900
Interest and Dividends		83
Total Additions		92,983
Deductions		
Distributions		81,800
Administrative Fees		_
Total Deductions		81,800
Change in net position		11,183
Net Position Restricted for Other Post Employment Benefits and Pension		
Net position, beginning of year		33,367
Net position, end of the year	\$	44,550

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Antrim County Road Commission conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant policies.

<u>DESCRIPTION OF ROAD COMMISSION OPERATIONS</u> - The Antrim County Road Fund, referred to as the Road Commission, is a Component Unit of the County of Antrim, Michigan, and is used to control the expenditure of revenues from the State distribution of gas and weight taxes, federal financial assistance, reimbursements from the Department of State Highways for work performed by the County on State trunkline and contributions from other local units of government for work performed by the Road Commission work force.

The Road Commission which is established pursuant to the County Road Law (MCL224.1) operates under an elected Board of three (3) County Road Commissioners who establish policies and review operations of the Road Commission. The Road Commission may not issue debt without the County's approval and property taxes for road purposes are subject to County Board of Commissioners' approval.

<u>FINANCIAL REPORTING ENTITY</u> - The Road Commission is required by Public Act 51 of the State of Michigan to have a separate audit performed of its operations. This financial report has been prepared to meet this State requirement.

The criteria established by the Governmental Accounting Standards Board (GASB) Statement No. 14 and as amended by (GASB) Statement No. 61, "The Financial Reporting Entity" for determining the reporting entity includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if the component unit data were not included. Based on the above criteria, these financial statements present the Antrim County Road Commission, a discretely presented component unit of Antrim County, and include the Road Commission Operating Fund, Fiduciary Funds, General Fixed Asset Account Group, and General Long-Term Debt Account Group.

<u>BASIS OF PRESENTATION - GOVERNMENT-WIDE FINANCIAL STATEMENTS</u> - The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Changes in Net Position) report information on all the Antrim County Road Commission finances. There is only one fund reported in the government-wide financial statements.

The Statement of Net Position presents the Road Commission's assets and liabilities with the difference being reported as either invested in capital assets, net of related debt or restricted net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expense are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>BASIS OF PRESENTATION - FUND FINANCIAL STATEMENTS</u> - Separate financial statements are provided for the operating fund (governmental fund) and the trust funds (fiduciary funds). The operating fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

<u>MEASUREMENT FOCUS/BASIS OF ACCOUNTING – GOVERNMENT-WIDE FINANCIAL STATEMENTS</u> – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year of which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Amounts reported as program revenue include: charges to customer or applicants for goods or services or privileges provided; Michigan transportation funds; and State/Federal contracts and township contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

<u>MEASUREMENT FOCUS/BASIS OF ACCOUNTING – FUND FINANCIAL STATEMENTS</u> – Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Michigan transportation funds, grants, permits, township contributions and interest associated with current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue in the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>BUDGETS AND BUDGETARY ACCOUNTING</u> - The County Road Commission follows the requirements of the Uniform Budgeting and Accounting Act, Michigan Public Act 621 of 1978, in the preparation and execution of its annual general appropriations act. Any violations are disclosed in audits of the County Road Commission financial statements as required by law.

<u>CASH, CASH EQUIVALENTS AND INVESTMENTS</u> - Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

<u>INVENTORY</u> - Inventories consisting of equipment parts and supplies of \$185,448 and road materials of \$604,354, are recognized using the consumption method (inventories are recorded as expenditures when they are used). Inventories are recorded at average cost which approximates market.

<u>CAPITAL ASSETS</u> - Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges and similar items), are reported in the operating fund in the government-wide financial statements. Capital assets are defined by Antrim County Road Commission as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost purchase or construction. Donated capital assets are recorded at estimated fair market value at the date of donation.

GASB 34 requires major networks and major subsystems of infrastructure assets acquired, donated, constructed, or substantially rehabilitated since fiscal years ending after June 30, 1980 be inventoried and capitalized by the fourth anniversary of the mandated date of adoption of the other provisions of GASB 34. The Antrim County Road Commission has capitalized the current year's infrastructure, as required by GASB 34, and has reported the infrastructure in the statement of net position.

<u>EQUIPMENT RENTALS</u> - The Michigan Department of Transportation requires that the cost of operating equipment, including depreciation, be allocated to the various activities. The effect of this allocation is deducted from equipment expenditures for the Statement of Revenues, Expenditures, and Changes in Fund Balance.

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

DEPRECIATION - Depreciation is computed on the sum-of-the-years-digits method for road equipment and straight-line method for all other capital assets. The depreciation rates are designed to amortize the cost of the assets over their estimated useful lives as follows:

Building	30 to 50 years
Road Equipment	5 to 8 years
Shop Equipment	10 years
Engineering Equipment	4 to 10 years
Office Equipment	4 to 10 years
Infrastructure-Roads	8 to 30 years
Infrastructure-Bridges	12 to 50 years

LONG-TERM OBLIGATIONS - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the operating fund statement of net position.

ESTIMATES - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

<u>DEFERRED OUTFLOWS OF RESOURCES</u> - In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Road Commission has Pension and OPEB items that qualify for reporting in this category.

DEFERRED INFLOWS OF RESOURCES - In addition to liabilities, the statement of net position and governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Road Commission has State grants, pension and OPEB items that gualify for reporting in this category.

FUND BALANCE - Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the Road Commission is bound to honor constraints on the specific purpose for which amounts can be spent.

- 1. Non-spendable fund balance (inherently non-spendable)
- 2. Restricted fund balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)
   Assigned fund balance (limitation resulting from intended use)
- 5. Unassigned fund balance (the residual classification of the general fund)

As a general rule, when multiple categories of fund balance are available for expenditure, the Road Commission will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

# NOTE B - CASH AND INVESTMENTS

The balance sheet accounts and types of cash items are presented below:

Balance Sheet Account		<u>Cash Items</u>	
General Operating: Cash and Equivalents Fiduciary: Cash and Equivalents	\$ 1,547,834 44,550	Imprest Cash Checking & Savings Now Accounts	\$200 1,547,634 44,550
	<u>\$ 1,592,384</u>		<u>\$ 1,592,384</u>

Investments - Public Act 152, as amended, authorized the Commission to deposit and invest in the following:

- a. Bonds and other direct obligations of the United States or its agencies.
- Certificates of deposit, savings accounts, deposit accounts, or depository receipts of federally insured b. banks, insured savings and loan associations or credit unions insured by the National Credit Union Administration that are eligible to be depository of surplus money belonging to the State under Section 5 or 6 of Act 105, PA 1855, as amended (MCL 21.145 and 21.146).c. Commercial paper rated at time of purchase within the three highest classifications established by not less
- than two standards rating services. Maturity cannot be more than 270 days after purchase and not more than 50 percent of any fund may be invested in commercial paper at any time.
- d. United States government or Federal agency obligation repurchase agreements.
- e. Banker's acceptance of United States banks.
- f. Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- g. Mutual funds registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
  - The purchase of securities on a when-issued or delayed delivery basis.
  - (I) (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - (iii)
  - The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- h. Obligations described in subdivisions a through g if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess)PA 7, MCL 124.501 to 124.512. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
- j. The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.

# NOTE B - CASH AND INVESTMENTS (CONTINUED)

The Road Commission has adopted the County's investment policy, which is in accordance with the provisions of Public Act 196 of 1997.

*Interest rate risk*. The Road Commission does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit risk*. State law limits investments in commercial paper, corporate bonds, and mutual bond funds to the top two ratings issued by nationally recognized organizations. The Road Commission has no investment policy that would further limit its investment choices.

*Custodial Deposit Credit Risk.* Custodial deposit credit risk is the risk that in the event of a bank failure, the Road Commission's deposits may not be returned. State law does not require and the Road Commission does not have a policy for deposit custodial credit risk. As of year end, \$1,373,269 of the Road Commission's bank balance of \$1,667,819 was exposed to credit risk because it was uninsured or uncollateralized.

Fair value measurement. The Road Commission categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using the net asset value per share (or equivalent) as a practical expedient are not classified in the fair value hierarchy.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Road Commission's assessment of the significance of particular inputs to these fair value measurements required judgment and considers factors specific to each asset or liability.

# NOTE C - CAPITAL ASSETS

The following is a summary of changes in the Capital Assets Account Group.

	Balance 1/1/2022	Additions	Deletions	Balance 12/31/2022
Capital Assets Not Being Depreciated:				
Land	\$ 261,759	\$ -	\$ -	\$ 261,759
Infrastructure and Land Improvements	19,812,742	1,133,733		20,946,475
Subtotal	20,074,501	1,133,733		21,208,234
Capital Assets Being Depreciated:				
Buildings	2,656,757	3,544,613	-	6,201,370
Road Equipment	9,980,494	616,093	287,407	10,309,180
Shop Equipment	291,774	45,365	-	337,139
Office Equipment	149,638	57,851	-	207,489
Engineers Equipment	114,471	-	-	114,471
Yard & Storage Equipment	1,049,391	-	-	1,049,391
Infrastructure - Bridges	2,212,613	-	-	2,212,613
Infrastructure - Roads	25,537,280	4,512,678	1,108,822	28,941,136
Total	41,992,418	8,776,600	1,396,229	49,372,789
Less Accumulated Depreciation:				
Buildings	1,553,492	51,350	-	1,604,842
Road Equipment	7,394,103	872,790	287,407	7,979,486
Shop Equipment	202,626	22,202	-	224,828
Office Equipment	134,086	14,894	-	148,980
Engineers Equipment	67,473	5,686	-	73,159
Yard & Storage Equipment	982,195	9,659	-	991,854
Infrastructure - Bridges	798,479	61,032	-	859,511
Infrastructure - Roads	10,717,587	1,474,282	1,108,822	11,083,047
Total	21,850,041	2,511,895	1,396,229	22,965,707
Net Capital Assets Being Depreciated	20,142,377	6,264,705		26,407,082
Total Net Capital Assets	\$ 40,216,878	\$ 7,398,438	\$	\$ 47,615,316

# NOTE D - PENSION PLAN

Act 88:

# Description of Plan and Plan Assets

The Road Commission is in an agent multiple-employer defined benefit pension plan with the Municipal Employees' Retirement System (MERS). The system provides the following provisions: normal retirement, deferred retirement and service retirement to plan members and their beneficiaries. The service requirement is computed using credited service at the time of termination of membership multiplied by the sum of 2.50% times the final compensation (FAC). The most recent period of which actuarial data was available was for year ended December 31, 2021.

#### General Information about the Pension Plan

*Plan Description*. The employer's defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. The employer participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at <a href="https://www.mersofmich.com">www.mersofmich.com</a>.

01 - Gen Union: Closed to New Hires	2021 Valuation
Benefit Multiplier: Normal Retirement Age: Vesting: Early Retirement (Unreduced): Early Retirement (Reduced):	2.5% Multiplier (80% max) 60 10 Years 55/30 50/25 55/15
Final Average Compensation: Employee Contributions: RS50% Percentage: Act 88:	53/15 5 years 3% 50% No
10 - Gen Non-Union: Closed to New Hires	2021 Valuation
Benefit Multiplier: Normal Retirement Age: Vesting: Early Retirement (Unreduced): Early Retirement (Reduced):	2.5% Multiplier (80% max) 60 10 Years 55/30 50/25
Final Average Compensation: Employee Contributions: RS50% Percentage:	55/15 3 years 3% 50%

No

# NOTE D - PENSION PLAN (CONTINUED)

#### Employees Covered by Benefit Terms

At December 31, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	47
Inactive employees entitle to but not yet receiving benefits	5
Active employees	<u>26</u>
	78

# Funding Policy

The obligation to contribute to and maintain the system for these employees was established by negotiation with the Road Commission's competitive bargaining unit and personnel policy, which require employees to contribute to the plan. The Road Commission is required to contribute at an actuarially determined rate of \$38,934 and \$20,451 of monthly payroll for union and nonunion employees, respectively.

#### Net Pension Liability

The Road Commission's net pension liability was measured as of December 31, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2021.

Actuarial Assumptions. The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00% net of interest and administrative
	expense including inflation

Mortality rates used were based on the RP-2010 General Employees and Healthy Retirees, head count weighted, MP-2019 scale.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study of 2021.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	Target	Long-Term Expected	Inflation	Long-Term Expected	Expected Nominal	Expected Real
Asset Class	Allocation	Nominal Rate of Return	Assumption	Real Rate of Return	Return Asset Class	Return Asset Class
Global Equity	60.0%	7.00%	2.50%	4.50%	4.20%	2.70%
Global Fixed Income	20.0%	4.50%	2.50%	2.00%	0.90%	0.40%
Private Investments	20.0%	9.50%	2.50%	7.00%	1.90%	1.40%
Total	100.0%	7.00%	2.50%	4.50%	7.00%	4.50%

# NOTE D - PENSION PLAN (CONTINUED)

Discount Rate. The discount rate used to measure the total pension liability is 7.25%. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability:

	Increase (Decrease)						
<u>Changes in Net Pension Liability</u>	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)				
Balance at 12/31/2021	\$ 15,664,686	\$ 10,511,988	\$ 5,152,698				
Changes for the Year:							
Service Cost	127,788	-	127,788				
Interest	1,103,289	-	1,103,289				
Changes in benefits	-	-	-				
Differences between expected and actual experience	210,705	-	210,705				
Change in assumptions	609,088	-	609,088				
Contributions: employer	-	841,449	(841,449)				
Contributions: employees	-	38,762	(38,762)				
Net investment income	-	(1,088,264)	1,088,264				
Benefit payments, including refunds	(1,021,602)	(1,021,602)	-				
Administrative expense	-	(19,396)	19,396				
Other changes	99,911		99,911				
Net Changes	1,129,179	(1,249,051)	2,378,230				
Balance at 12/31/2022	\$ 16,793,865	\$ 9,262,937	\$ 7,530,928				

Sensitivity of the net pension liability to changes in the discount rate. The following presents the net pension liability of the Road Commission, calculated using the discount rate of 7.25% as well as what the Road Commission's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25%) or 1-percentage-point higher (8.25%) than the current rate:

		Current			
	1% Decrease	Discount Rate	1% Increase		
Total Pension Liability	\$ 18,556,236	\$ 16,793,865	\$ 15,295,821		
Fiduciary Net Position	9,262,937	9,262,937	9,262,937		
Net Pension Liability	\$ 9,293,299	\$ 7,530,928	\$ 6,032,884		

*Pension plan fiduciary net position*. Detailed information about the pension plan's fiduciary net position is available in the separately issued MERS financial report.

# NOTE D - PENSION PLAN (CONTINUED)

# Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the Road Commission recognized pension expense of \$1,230,982. At December 31, 2022, the Road Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference between expected and actual experience Changes in benefits Changes in assumptions	\$ 105,352 -0- 426,191	\$   135,295 63,985 -0-
Net difference between projected and actual earnings on pension plan investments	1,454,781	639,440
Total	<u>\$ 1,986,324</u>	<u>\$ 838,720</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recorded in pension expense as follows:

Year Ended	
December 31:	
2023	\$ 398,500
2024	146,595
2025	238,813
2026	363,696

## NOTE E - LONG TERM DEBT

The following is a summary of pertinent information concerning the County Road Commission's long-term debt.

### CHANGES IN LONG TERM DEBT

Description	Balance /1/2022	-	Additions_	Red	<u>ductions</u>	Balance 12/31/2022	_(	Due Within Dne Year
2022 Capital Improvement Bonds Lease Purchase - Grader Vested Employee Benefit Payable	\$ -0- -0- 161,122	\$ (1)	3,875,000 372,804 16,876	\$	-0- 78,337 -0-	\$ 3,875,000 294,467 <u>177,998</u>	\$	130,000 70,889 -0-
Totals	\$ 161,122	\$	<u>4,264,680</u>	\$	78,337	<u>\$ 4,347,465</u>	\$	200,889

(1) The change in vested employee benefits is shown as a net reduction.

# NOTE E - LONG TERM DEBT (CONTINUED)

# 2022 Capital Improvement Bonds

On January 6, 2022, the County of Antrim, Michigan executed Capital Improvement Bonds in the amount of \$3,875,000 for the benefit of the Road Commission for the purpose of a new maintenance facility located at Central Lake, Michigan. The net proceeds included a reoffering premium of \$161,179 which will be amortized over 20 years. The bonds are payable through October 1, 2042 with a variable interest rate of 2.0% to 3.0%.

Annual Debt Service Requirements:

Year	Amount
2023	\$ 219,331
2024	240,056
2025	240,331
2026	240,456
2027	240,431
2028	240,256
2029	239,931
2030	239,456
2031	239,781
2032-2042	2,640,168
Total Payments	4,780,197
Less Interest and fees	<u>(905,197</u> )
Net Balance Due	<u>\$3,875,000</u>

Lease Purchase - Grader

On December 28, 2022 the Road Commission entered into a lease purchase agreement with Deere Credit, Inc for the purchase of a 2022 John Deere 672G Motor Grader in the amount of \$372,804. The lease terms include interest of 2.533% and annual payments of \$72,336.74 through December 28, 2026.

Annual Debt Service Requirements:

37
37
37
37
48
81)
67

# NOTE E - LONG TERM DEBT (CONTINUED)

# Vested Employee Benefits

Vested employee benefits are for accumulated personal, sick and vacation days.

Road Commission employment policies provide for vacation and personal benefits to be earned in varying amounts depending on the employee's years of service. New employees are eligible for vacation benefits after 1 year of service, and vacation benefits accrue each July 1<sup>st</sup> and are paid a prorated share for unused vacation days. Employees may accumulate up to a maximum of 200 hours of vacation benefits. Personal days are paid to a maximum of 112 hours.

Road Commission employment policies provide for sick leave benefits for employees hired before fiscal year 2000. Employees hired prior to January 1, 2000, upon voluntary termination with ten working days notice, retirement, or death of an employee in the service of the Road Commission, shall be paid for 50% of any accumulated unused sick leave accumulated to December 31, 1999.

## NOTE F - EXCESS EXPENDITURES OVER APPROPRIATIONS

Public Act 621 of 1978, section 18 (1), as amended, provides that a County Road Commission shall not incur expenditures in excess of amounts appropriated. As presented in the financial statements for the year ended December 31, 2022 the County Road Commission incurred expenditures in certain areas which were in excess of the amounts appropriated as follows:

<u>Function</u> Primary Road:	Total <u>Appropriations</u>	Amount of Expenditures	Budget Variance
Preservation - Structural Improvements	\$ 3,750,000	<u>\$3,822,968</u>	<u>\$ (72,968</u> )
Local Road: Preservation - Structural Maintenance	<u>\$    1,800,000</u>	<u>\$ 1,823,443</u>	<u>\$ (23,443</u> )
Equipment Expense - Net	\$ -0-	\$ 253,457	<u>\$ (253,407</u> )
Long-Term Debt Payments	<u>\$ -0-</u>	<u>\$ 78,337</u>	<u>\$ (78,337</u> )
Interest Expense	<u>\$ -0-</u>	\$ 67,447	<u>\$ (67,447</u> )

The Road Commission does not use encumbrances for budgetary purposes. During the year ended December 31, 2022, the Road Commissioners made one amendment to the General Operating Fund Budget.

# NOTE G - RISK MANAGEMENT

Antrim County Road Commission is a member of the Michigan County Road Commission Self-Insurance Pool established pursuant to the laws of the State of Michigan which authorize contracts between municipal corporations (inter-local agreements) to form group selfinsurance pools, and to prescribe conditions to the performance of these contracts.

The Pool was established for the purpose of making a self-insurance pooling program available which includes, but is not limited to, general liability coverages, auto liability coverages, property insurance coverages, stop loss insurance protection, claims administration, and risk management and loss control services pursuant to Michigan Public Act 138 of 1982.

The Antrim Road Commission pays an annual premium to the Pool for property (buildings and contents) coverage, automobile and equipment liability, errors or omissions liability and bodily injury, property damage and personal injury liability. The agreement for the information of the Pool provides that the Pool will be self-sustaining through member premiums and will purchase both specific and aggregate stop-loss insurance to the limits determined necessary by the Pool Board.

The Road Commission is also self-insured for worker's compensation as a member of the County Road Association Self Insurance Fund.

During 2022 and the previous two years, there were no settlements which exceeded the respective insurance coverage. In addition, there has been no reduction in insurance coverage from the prior year.

# NOTE H - FEDERAL FINANCIAL ASSISTANCE

It is required by the Michigan Department of Transportation that Road Commissioners report total federal financial assistance for Highway Research, Planning and construction pertaining to their County. However, only the federal financial assistance applicable to negotiated account expenditures is required to be audited for compliance under the Single Audit Act through Road Commission procurement. The reason for this requirement is that the Road Commission is required to have accounting and administrative control over the force account portion while the balance is administered by the Michigan Department of Transportation.

Of the \$189,791 federal revenue, 100% represents the Department of Transportation Federal Highway grant money expended on public road improvement projects where work was performed by independent contractors paid for and administered by the Michigan Department of Transportation.

# NOTE I - POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

*Plan Description* - Antrim County Road Commission Retiree Health Care Plan is a single employer plan established and administered by the Board and can be amended at its discretion. The retiree health plan does not issue a publicly available report.

Any employee retiring after July 1, 1989, who had completed at least ten years of service and was eligible for retirement, has \$150 per month contributed towards the employee and spouse coverage. Effective for retirees retiring after July 1, 1999, the Road Commission contribution will be \$200 per month and effective July 1, 2003, \$250 per month. At age 65, those receiving \$250 per month change to \$200 per month for the remainder of their life. There are 40 retirees receiving benefits with an approximate annual cost of \$81,800. This benefit is not available for anyone hired after July 1, 2014.

*Funding Policy* - Contribution requirements are negotiated between the Commission and employees. The Commission contributes 100% of the cost for eligible plan members. For fiscal year 2021, the Commission contributed \$92,900 to the plan.

Employees Covered by Benefit Terms

As of December 31, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	40
Inactive employees entitled to but not yet receiving benefits	-
Active employees	19
Total participants covered by OPEB Plan	59

Actuarial assumptions and other inputs - The total OPEB liability was determined by an actuarial valuation as of December 31, 2021 rolled forward to December 31, 2022. The following Actuarial Assumptions were used in measurement:

Inflation	1.92%
Salary Increases	3.00%
Investment rate of return	2.50%
20 year Aa municipal bond rate	4.31%
Mortality	2010 Public General Employees and Healthy Retirees, head-count weighted with MP-2021 mortality improvement scale.

The long-term expected rate of return on plan investments was determined using a buildingblock method in which best-estimate ranges of expected future rates of return (expected returns, net of retirement plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the retirement plan's target asset allocation as of December 31, 2022 are summarized in the following table:

<u>Asset Class</u>	Target <u>Allocation</u>	Long-Term Expected <u>Real Rate of Return</u>
Cash	100.00%	0.53%

The sum of each target allocation times its long-term expected real rate is 2.50%

# NOTE I - POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

### Discount Rate

The discount rate used to measure the total OPEB liability was 2.50%. The projection of cash flows used to determine the discount rate assumed that the Road Commission will make annual contributions of \$11,100 this year and in subsequent years until the plan attains 40% funded status. In addition, it is assumed that the plan sponsor will continue to pay retiree benefits from general operating funds to maintain the plan's funded status until funds are sufficient to pay plan benefits. Based on this assumption, the retirement plan's fiduciary net position was projected to be sufficient to make all projected future benefit payments of current plan members, therefore, there is no cross-over point or depletion date. Projected benefits were discounted at a discount rate equal to the Long-Term rate of return, plus inflation, as shown above. This discount rate is used to determine the Total OPEB Liability. As of December 31, 2021 the discount rate used to value OPEB liabilities was 2.50%.

	Total OPEB Liability	Plan Fiduciary <u>Net Position</u>	Net OPEB <u>Liability</u>
Balances at December 31, 2021	\$2,515,196	\$ 33,367	<u>\$2,481,829</u>
Service Cost Interest on total OPEB liability Experience (gains)/losses Changes in assumptions Contributions to OPEB trust Contributions/benefit paid from general operating funds Net investment income	26,775 62,526 (40,177) -0-	11,100 81,800 83	26,775 62,526 (40,177) -0- (11,100) (81,800) (83)
Benefit payments including refunds of employee contributions	(81,800)	(81,800)	-0-
Net Changes	(32,676)	11,183	(43,859)
Balances at December 31, 2022	<u>\$2,482,520</u>	<u>\$ 44,550</u>	<u>\$2,437,970</u>

Net OPEB Liability - Discount and Trend Rate Sensitivities - The following presents the net OPEB liability of the Road Commission, calculated using trend and discount rates 1% higher and lower than base assumptions:

**.**.

		Discount	
	<u>1% Decrease</u>	<u>Current Rate</u>	<u>1% Increase</u>
Total OPEB Liability Plan Fiduciary Net Positio	\$ 2,806,716 on <u>44,550</u>	\$ 2,482,520 44,550	\$ 2,217,631 44,550
Net OPEB Liability	<u>\$ 2,762,166</u>	<u>\$ 2,437,970</u>	<u>\$ 2,173,081</u>
		Trend	
	<u>1% Decrease</u>	<u>Current Rate</u>	<u>1% Increase</u>
Total OPEB Liability Plan Fiduciary Net Positio	\$ -0- on <u>44,550</u>	\$ 2,482,520 44,550	\$ -0- 44,550
Net OPEB Liability	\$ (44,550)	\$ 2,437,970	\$ (44,550)

# NOTE I - POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

# OPEB Expense

Components of Road Commission's OPEB Expense for the fiscal year ending December 31, 2022 are as follows:

Service Cost Interest on Total OPEB Liability	\$ 26,775 62,526
Experience (Gains)/Losses	(40,177)
Changes in Assumptions	-0-
Projected Earnings on OPEB Plan Investments	(973)
Investment Earnings (Gains)/Losses	373
Administrative Expense	-0-
Total OPEB Expense	\$ 48,524

# Deferred Outflows and Inflows of Resources Related to OPEB Plan

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>			
Experience (Gains)Losses Changes in Assumptions Investment Earnings (Gains)/Losses	\$ -0- -0- 1,235	\$ -0- -0- -0-			
Total	<u>\$ 1,235</u>	\$ -0-			

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended December 31:	
2023 2024 2025 2026 2027 Thereafter	\$ 373 374 310 178 -0- -0-

# NOTE J - FUND BALANCE CLASSIFICATIONS

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which Antrim County Road Commission is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

# NOTE J - FUND BALANCE CLASSIFICATIONS (CONTINUED)

*Non-spendable* - assets that are <u>not available in a spendable form</u> such as inventory, prepaid expenditures, and long-term receivables not expected to be converted to cash in the near term. It also includes funds that are legally or contractually required to be maintained intact such as the corpus of a permanent fund or foundation.

*Restricted* - amounts that are <u>required by external parties to be used for a specific</u> <u>purpose</u>. Constraints are externally imposed by creditors, grantors, contributors or laws, regulations or enabling legislation.

*Committed* - amounts <u>constrained on use imposed by formal action</u> of the government's highest level of decision-making authority (i.e., Board, Council, etc.).

Assigned - amounts intended to be used for specific purposes. The governing body, the budget or finance committee or a delegated municipality official, determines this.

*Unassigned* - all other resources; <u>the remaining fund balance after non-spendable</u>, <u>restrictions</u>, <u>commitments</u>, <u>and assignments</u>. This class only occurs in the General Fund, except for cases of negative fund balances. Negative Fund Balances are always reported as unassigned, no matter which fund the deficit occurs in.

# Fund Balance Classification Policies and Procedures

For committed fund balance, Antrim County Road Commission's highest level of decisionmaking authority is the County Road Board. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is by vote and approval by the County Road Board.

For assigned fund balance, the Road Commission Manager is authorized to assign amounts to a specific purpose. Such assignments cannot exceed the available fund balance in any particular fund.

For the classification of fund balances, the Antrim County Road Commission considers restricted amounts to have been spent when expenditures are incurred for the purposes for which both restricted and unrestricted fund balance is available. Also for the classification of fund balances, the road commission considers committed, assigned, or unassigned amounts to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

# NOTE K - ADVANCES

State equipment purchase advance is determined by a formula applied to the book value of equipment of the previous fiscal year. This amount is adjusted each fiscal year in accordance with the formula and would be refunded to the State Department of Transportation upon termination of the State Highway Maintenance Contract. At December 31, 2022, the amount was \$373,867.

During 2022, the State had advanced \$75,565 on the routine maintenance agreement, which would be refunded to the State Department of Transportation upon termination of the contract.

# **REQUIRED SUPPLEMENTAL INFORMATION**

# ANTRIM COUNTY ROAD COMMISSION STATEMENT OF REVENUES - BUDGETARY COMPARISON SCHEDULE TWELVE MONTHS ENDED DECEMBER 31, 2022

	Original Budget	Final Amended Budget	Actual	Variance Favorable (Unfavorable)
Licenses and Permits	\$ 50,000	\$ 70,000	\$ 73,965	\$ 3,965
Federal Sources				
ARPA	335,000	-	189,791	189,791
State Sources				
Michigan Transportation Fund				
Engineering	10,000	10,000	10,000	-
Allocation	6,030,000	5,700,000	6,102,328	402,328
Snow Removal	510,000	574,557	574,557	-
Other				
Michigan Strategic Fund	2,600,000	2,450,000	2,450,000	-
Sale of Federal Aid	-	371,422	371,422	-
Economic Development Fund				
Forest Road	51,000	51,103	-	(51,103)
Contributions from Local Units				
Townships	1,300,000	1,382,187	1,377,458	(4,729)
Other	-	-	15,308	15,308
Charges for Services				
State Trunkline Maintenance/				
Non-Maintenance	956,640	1,390,425	1,530,372	139,947
Salvage Sales	-	-	16,130	16,130
Interest and Rents	-	-	1,475	1,475
Other Revenue				
Gain (Loss) on Disposal of Equipment	-	-	40,074	40,074
Other Financing Sources				
Bond Proceeds	3,900,000	3,434,308	4,036,179	601,871
Lease Purchase Proceeds	-	-	372,804	372,804
Total Revenue	\$ 15,742,640	\$ 15,434,002	\$ 17,161,863	\$ 1,727,861

# ANTRIM COUNTY ROAD COMMISSION STATEMENT OF EXPENDITURES - BUDGETARY COMPARISON SCHEDULE TWELVE MONTHS DECEMBER 31, 2022

	Original Budget	Final Amended Budget	Actual	Variance Favorable (Unfavorable)
Primary Road				
Preservation - Structural Improvements	\$ 3,200,0	\$ 3,750,000	\$ 3,822,968	\$ (72,968)
Maintenance	1,750,0	1,675,000	1,500,048	174,952
Local Road				
Preservation - Structural Improvements	1,500,0	1,800,000	1,823,443	(23,443)
Maintenance	2,000,0	3,050,000	2,977,970	72,030
State Trunkline Maintenance/				
Non-Maintenance	844,6	540 1,450,000	1,428,816	21,184
Administrative Expense - Net	560,0	700,000	622,337	77,663
Equipment Expense - Net	300,0	- 000	253,457	(253,457)
Capital Outlay - Net	4,200,0	3,700,000	3,287,341	412,659
Long-Term Debt Payments			78,337	(78,337)
Interest Expense		<u> </u>	67,447	(67,447)
Total Expenditures	\$ 14,354,6	540 \$ 16,125,000	\$ 15,862,164	\$ 262,836

# ANTRIM COUNTY ROAD COMMISSION SCHEDULE OF CHANGES IN PENSION LIABILITY YEAR ENDED DECEMBER 31, 2022

	2022	2021	2020	2019	2018	2017	2016	2015
Service cost	\$ 127,788	\$ 157,125	\$ 175,261	\$ 177,272	\$ 165,806	\$ 165,238	\$ 152,349	\$ 150,184
Interest on total pension liability	1,103,289	1,145,764	1,096,659	1,106,582	1,084,955	1,036,197	1,011,984	987,193
Changes in benefit terms	-	(191,953)	-	-	(458)	-	589,653	-
Difference between expected and actual experience	210,705	(405,885)	(206,224)	110,215	(124,605)	248,105	(229,531)	-
Changes in assumptions	609,088	364,941	433,983	-	-	-	-	-
Other Changes	99,911	73,295	91,076	89,391	(31,842)	(31,884)	(24,375)	(12,464)
Benefit payments including employee refunds	(1,021,602)	(951,774)	(919,351)	(850,668)	(807,833)	(809,097)	(831,957)	(819,043)
Net change in total pension liability	1,129,179	191,513	671,404	632,792	286,023	608,559	668,123	305,870
Total pension liability - beginning	15,664,686	15,473,173	14,801,769	14,168,977	13,882,954	13,274,395	12,606,272	12,300,402
Total pension liability - ending	\$16,793,865	\$15,664,686	\$15,473,173	\$14,801,769	\$14,168,977	\$13,882,954	\$13,274,395	\$ 12,606,272
Plan fiduciary net position								
Contributions – employer	\$ 841,449	\$ 1,037,608	\$ 872,309	\$ 875,645	\$ 876,622	\$ 795,116	\$ 688,212	\$ 662,974
Contributions - employee	38,762	39,775	45,098	46,362	47,020	15,608	-	(2,306)
Net investment income	(1,088,264)	1,297,602	1,053,454	967,670	(292,707)	848,217	663,785	(89,576)
Benefit payments, including employee refunds	(1,021,602)	(951,774)	(919,351)	(850,668)	(807,833)	(809,097)	(831,957)	(819,043)
Administrative expenses	(19,396)	(14,885)	(16,402)	(16,664)	(14,207)	(13,409)	(13,118)	(13,323)
Net change in plan fiduciary net position	(1,249,051)	1,408,326	1,035,108	1,022,345	(191,105)	836,435	506,922	(261,274)
Total plan fiduciary net position - beginning	10,511,988	9,103,662	8,068,554	7,046,209	7,237,314	6,400,879	5,893,957	6,155,231
Total plan fiduciary net position - ending	\$ 9,262,937	\$10,511,988	\$ 9,103,662	\$ 8,068,554	\$ 7,046,209	\$ 7,237,314	\$ 6,400,879	\$ 5,893,957
Road Commission's net pension liability	\$ 7,530,928	\$ 5,152,698	\$ 6,369,511	\$ 6,733,215	\$ 7,122,768	\$ 6,645,640	\$ 6,873,516	\$ 6,712,315
Plan fiduciary net position as a percentage of the total pension liability	55.16%	67.11%	58.84%	54.51%	49.73%	52.13%	48.22%	46.75%
Covered employee payroll	\$ 1,326,913	\$ 1,459,608	\$ 1,561,249	\$ 1,562,778	\$ 1,525,367	\$ 1,489,486	\$ 1,403,749	\$ 1,429,116
Employer's Net Pension Liability as a percentage of covered payroll	567.55%	353.02%	407.98%	430.85%	466.95%	446.17%	489.65%	469.68%

Notes to schedule:

the schedule is based on a calendar year measurement date.

# ANTRIM COUNTY ROAD COMMISSION SCHEDULE OF PENSION CONTRIBUTION YEAR ENDED DECEMBER 31, 2022

	 Calendar Year												
	 2022		2021		2020		2019		2018	 2017	 2016		2015
Actuarially determined contribution	\$ 712,620	\$	713,184	\$	660,276	\$	602,376	\$	623,664	\$ 617,664	\$ 518,232	\$	479,544
Contributions in relation to the actuarially													
determined contribution	 841,449		1,037,608		872,309		875,645		876,622	 795,116	 688,212		662,974
Contribution excess (deficiency)	\$ 128,829	\$	324,424	\$	212,033	\$	273,269	\$	252,958	\$ 177,452	\$ 169,980	\$	183,430
Covered-employee payroll	\$ 1,326,913	\$	1,561,249	\$	1,562,778	\$	1,525,367	\$	1,489,486	\$ 1,403,749	\$ 1,429,116	\$	1,316,387
Actuarially determined contributions as a percentage of covered-employee payroll	53.71%		45.68%		42.25%		39.49%		41.87%	44.00%	36.26%		36.43%

#### Notes to Schedule

Valuation date:

Actuarially determined contribution rates are calculated as of December 31 each year, which is 2 years prior to the beginning of the fiscal year in which the contributions are required.

#### Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-age normal
Amortization method	Level percentage of payroll, open
Remaining amortization period	18 years
Asset valuation method	10-year smoothed marked
Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00%, net of pension plan investment expense including inflation

# ANTRIM COUNTY ROAD COMMISSION SCHEDULE OF CHANGES IN ROAD COMMISSION'S TOTAL OPEB LIABILITY AND RELATED RATIOS FOR THE YEAR ENDING DECEMBER 31, 2022

	2022		2021		2020		2019		2018
Total OPEB Liability	 						,		
Service cost	\$ 26,775	\$	33,080	\$	32,943	\$	26,135	\$	25,591
Interest	62,526		63,954		66,357		73,855		77,178
Changes in benefit terms Difference between Expected and Actual Experience	-		- (77,961)		- (25,994)		- (65,508)		(60,423)
Changes in assumptions	(40,177)		9,587		(25,994)		(05,508) 231,905		40,650
Benefit payments	 (81,800)		(77,050)		(82,279)		(79,344)		(64,204)
Net change in total OPEB Liability	(32,676)		(48,390)		(98,840)		187,043		18,792
Total OPEB Liability - Beginning	 2,515,196		2,563,586		2,662,426		2,475,383		2,456,591
Total OPEB Liability - Ending	 2,482,520		2,515,196		2,563,586		2,662,426		2,475,383
Plan Fiduciary Net Position									
Contributions - employer	92,900		88,150		93,379		90,444		64,204
Net investment income	83		39		26		2		-
Benefits payments, including refunds of member contributions	(81,800)		(77 050)		(82,279)		(70 244)		(64,204)
Administrative expense	(01,000)		(77,050)		(02,279)		(79,344)		(04,204)
Net Change in Plan Fiduciary Net Position	 11,183		11,139		11,126		11,102		-
Plan Fiduciary Net Position - Beginning of Year	 33,367		22,228		11,102		-		-
Plan Fiduciary Net Position - End of Year	 44,550		33,367		22,228		11,102		-
Net OPEB Liability - End of Year	\$ 2,437,970	\$	2,481,829	\$	2,541,358	\$	2,651,324	\$	2,475,383
Plan Fiduciary Net Position as a									
Percentage of the Total OPEB Liability	1.79%		1.33%		0.87%		0.42%		0.00%
Covered Employee Payroll	\$ 1,277,880	\$	1,322,904	\$	1,091,754	\$	1,339,470	\$	1,280,133
Total OPEB Liability as a percentage									
of covered-employee payroll	190.78%		187.60%		232.78%		197.94%		193.37%
Contributions:									
Actuarially Determined Contribution	\$ 1,315,084	\$	1,352,432	\$	962,094	\$	692,864	\$	687,248
Employer Contribution	 (92,900)	_	(88,150)	_	(93,379)	_	(90,444)	_	(64,204)
Contribution Deficiency/(Excess)	\$ 1,222,184	\$	1,264,282	\$	868,715	\$	602,420	\$	623,044
Actuarially Determined Contribution									
as a Percentage of Covered Payroll	102.91%		102.23%		88.12%		51.73%		53.69%
Employer Contribution as									
Percentage of Covered Payroll	7.27%		6.66%		8.55%		6.75%		5.02%

# ANTRIM COUNTY ROAD COMMISSION STATE OF MICHIGAN PUBLIC ACTS 530 AND 202 INFORMATION FOR THE YEAR ENDING DECEMBER 31, 2022

# Financial Information

Assets (Fiduciary Net Position) Liabilities (Total OPEB Liability)	\$	44,550 2,482,520
Funded ratio for the plan year		1.79%
Actuarially Determined Contribution	\$	1,315,084
Is ARC calculated in compliance with No. Letter 2018-3?	Ŷ	Yes
Membership		
Active members		19
Retirees and beneficiaries		40
Premiums paid on behalf of the retirants	\$	81,800
Actuarial Assumptions		
Actuarially assumed rate of investment return		2.50%
Discount rate		2.50%
Amortization method used for funding unfunded liability	Leve	1 % of Pay
Amortization period used for funding unfunded liability		2 years
Is each division closed to new employees		Yes
Healthcare trend assumption		7.25%
Uniform Assumptions		
Actuarial value of assets using uniform assumptions	\$	44,550
Actuarial accrued liability using uniform assumptions		2,477,010
		1.80%
Funded ratio using uniform assumptions		1.80%

# ANTRIM COUNTY ROAD COMMISSION EMPLOYEE BENEFIT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION ASSUMPTIONS AND METHODS FOR CALCULATION OF ACTUARIALLY DETERMINED CONTRIBUTIONS FOR THE YEAR ENDING DECEMBER 31, 2022

Valuation Date	December	31,	2021
Measurement Date	December	31,	2022
Reporting Date	December	31,	2022

#### **Actuarial Methods**

Cost method	Entry Age Normal (level percentage of compensation)
Asset valuation method	Equal to market value of assets

### **Actuarial Assumptions**

**Discount rate** - 2.50% Rationale - Average effective rate consisting of long-term return on assets and 20 year Aa Municipal Bond

**20-year Aa Municipal Bond Rate** - 2.43% Rationale - Bond rate (based on information Published by Bartel Associates, LLC as of December 31, 2022

**Payroll inflation** - 3.00% Rationale - Employer experience and expectations

**Return on plan assets** - 2.500% Rationale - Investment advisory

Mortality rates - 2010 Public General Employees and Health Retirees, headcount weighted with improvement scale MP-2021 Rationale - Most current mortality rates available for municipalities

**Utilization** - 100% of eligible employees will elect coverage at retirement; actual coverage used for non-active

Rationale - Historical experience

**Termination rates** - Sample rates below: Rationale - Based on GASB recommended turnover

Age	<u>Rate %</u>
25	6.8%
30	4.7%
35	3.2%
40	2.2%
45	1.6%
50+	6.0%

**Retirement rates** - 100% at earliest retirement eligibility Rationale - Conservative and consistent with Road Commission experience

Marital assumptions - Actual marital status and spouse date of birth used for both active retirees

Retiree Annual costs

	Pre-65	<u>Medicare eligible</u>
First 3 years of retirement	\$3,000	\$2,400

Rationale - Based on stipend amount currently provided and reported by the Road Commission

**Medical inflation rate** - N/A; stipend only provided

**Implicit Subsidy** - Not Applicable

### Assumption changes since prior valuation

. Mortality improvement scale

. Salary increases from 3.50% to 3.00%

Assumptions used for Public Act 202 Reporting

. Mortality table of MP-2020 improvement scale.

# ANTRIM COUNTY ROAD COMMISSION EMPLOYEE BENEFIT SYSTEM SCHEDULE OF AMORTIZATION OF DEFERRED OUTFLOWS/INFLOWS OF RESOURCES FOR THE YEAR ENDING DECEMBER 31, 2022

### Schedule of Difference between Expected and Actual Experience

Year	Difference between expected and actual experience	Recognition period (Years)	2022	2023	2024	2025	2026	2027	2028+	Deferred Outflow of Resources	Deferred Inflow of Resources
2022	(40,177)	1.00	\$(40,177)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Net recogn	ized in OPEB expense		\$(40,177)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schedule o	f Changes in Assumptions										
Year	Changes in assumptions	Recognition period (Years)	2022	2023	2024	2025	2026	2027	2028+	Deferred Outflow of Resources	Deferred Inflow of Resources
2022	-	1.00	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net recogn	ized in OPEB expense		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### Schedule of Differences between Projected and Actual Earnings on OPEB Plan Assets

Year	Difference between projected and actual earnings on OPEB assets	Recognition period (Years)	2	022	2023	2024	2025	2026	2027	2028+	Outf	erred low of ources	Infl	erred ow of ources
2020	321	5.00	\$	64	\$64	\$65	\$ -	\$ -	\$ -	\$ -	\$	129	\$	-
2021	656	5.00		131	131	131	132	-	-	-		-		394
2022	890	5.00		178	178	178	178	178				-		712
Net recogni	zed in OPEB expense		\$	373	\$ 373	\$ 374	\$ 310	\$ 178	\$ -	<u> </u>	\$	129	\$ 1	1,106

### Total Deferred Outflow/(Inflow) of Resources

	2023	2024	2025	2026	2027	2028+
Total Deferred Outflow/(Inflow) of Resources	\$ 373	\$ 374	\$310	\$178	\$ -	\$ -

ANTRIM COUNTY ROAD COMMISSION EMPLOYEE BENEFIT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION SUMMARY OF PLAN PROVISIONS FOR THE YEAR ENDING DECEMBER 31, 2022

**Plan name -** Antrim County Road Commission Retiree Health Care Plan

Eligibility requirement - Age 55 with 10 years of service

# Employee benefits

Retire prior to July 1, 1999 Eligible retiree and surviving spouse (if any) has \$150 per month contributed towards the employee and spouse coverage

Retire between July 1, 1999 and July 1, 2003 Eligible retiree and surviving spouse (if any) has \$200 per month contributed towards the employee and spouse coverage

Retire on or after July 1, 2003 Eligible retiree and surviving spouse (if any) has \$250 per month contributed towards the employee and spouse coverage. At age 65, those receiving \$250 changes to \$200 per month for life.

Hired on or after July 1, 2014 No benefits available under this plan

Retiree contribution - Balance of any cost not covered by the provided stipend

Changes since prior valuation - None

SUPPLEMENTAL SCHEDULES

# ANTRIM COUNTY ROAD COMMISSION ANALYSIS OF CHANGES OF FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2022

	Primary Road Fund	Local Road Fund	County Road Fund	Totals
Total Revenues	\$ 5,701,486	\$ 4,363,267	\$ 7,097,110	\$ 17,161,863
Total Expenditures	5,714,075	5,245,343	4,902,746	15,862,164
Excess of Revenues Over (Under) Expenditures	(12,589)	(882,076)	2,194,364	1,299,699
Fund Balance - January 1, 2022	505,292	6,001	1,329,009	1,840,302
Fund Balance - December 31, 2022	\$ 492,703	\$ (876,075)	\$ 3,523,373	\$ 3,140,001

# ANTRIM COUNTY ROAD COMMISSION ANALYSIS OF REVENUES FOR THE YEAR ENDED DECEMBER 31, 2022

	Primary Road Fund	Local Road Fund	County Road Fund	Totals
Licenses and Permits	\$-	\$ -	\$73 <b>,</b> 965	\$73,965
Federal Sources				
ARPA	-	-	189,791	189,791
State Sources				
Michigan Transportation Fund				
Engineering	5,981	4,019	-	10,000
Allocation	3,649,736	2,452,592		6,102,328
Snow Removal	241,314	333,243	-	574,557
Other				
Michigan Strategic Fund	1,560,000	440,000	450,000	2,450,000
Sale of Federal Aid	-	-	371,422	371,422
Economic Development Fund				
Forest Road	-	-	-	-
Contributions from Local Units				
Townships	244,050	1,133,408	-	1,377,458
Other	-	-	15,308	15,308
Charges for Services				
State Trunkline Maintenance/				
Non-Maintenance	-	-	1,530,372	1,530,372
Salvage Sales	-	-	16,130	16,130
Interest and Rents	405	5	1,065	1,475
Other Revenue				
Gain (Loss) on Equipment Disposals	-	-	40,074	40,074
Other Financing Sources				
Bond Proceeds	-	-	4,036,179	4,036,179
Lease Purchase Proceeds			372,804	372,804
Total Revenue	\$ 5,701,486	\$ 4,363,267	\$ 7,097,110	\$ 17,161,863

# ANTRIM COUNTY ROAD COMMISSION ANALYSIS OF EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2022

	Primary Road Fund	Local Road Fund	County Road Fund	Totals
Primary Road				
Preservation - Structural Improvements	\$ 3,822,968	\$ -	\$ -	\$ 3,822,968
Maintenance	1,500,048	-	-	1,500,048
Local Road				
Preservation - Structural Improvements	-	1,823,443	-	1,823,443
Maintenance	-	2,977,970	-	2,977,970
State Trunkline Maintenance/ Non-Maintenance	-	-	1,428,816	1,428,816
Administrative Expense - Net	327,200	295,137	-	622,337
Equipment Expense - Net	63,859	148,793	40,805	253,457
Capital Outlay - Net	-	-	3,287,341	3,287,341
Long-Term Debt Payments	-	-	78,337	78,337
Interest Expense			67,447	67,447
Total Expenditures	\$ 5,714,075	\$ 5,245,343	\$ 4,902,746	\$ 15,862,164

# James M. Anderson, P.C.

Certified Public Accountant

P.O. Box 255 · Roscommon, MI 48653 Phone: (989) 821-8601 · Fax: (989) 563-3471 · E-mail: janderson@jmacpapc.com

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

May 2, 2023

Board of County Road Commissioners Antrim County Road Commission Mancelona, MI 49659

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and major fund of the Antrim County Road Commission, a Special Revenue Fund of the County of Antrim, Michigan, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Antrim County Road Commission's basic financial statements and have issued my report thereon dated May 2, 2023.

# Report on Internal Control over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Antrim County Road Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Antrim County Road Commission's internal control. Accordingly, I do not express an opinion on the effectiveness of the Antrim County Road Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 2

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Antrim County Road Commission's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

ÚAMES M. ANDERSON, P.C. CERTIFIED PUBLIC ACCOUNTANT

# James M. Anderson, P.C.

Certified Public Accountant

P.O. Box 255 · Roscommon, MI 48653 Phone: (989) 821-8601 · Fax: (989) 563-3471 · E-mail: janderson@jmacpapc.com

May 2, 2023

Board of County Road Commissioners Antrim County Road Commission Mancelona, MI 49659

I have audited the financial statements of the governmental activities, major fund and the aggregate remaining fund information of the Antrim County Road Commission for the year ended December 31, 2022. Professional standards require that I provide you with information about my responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of my audit. I have communicated such information in my letter to you dated August 21, 2022. Professional standards also require that I communicate to you the following information related to my audit.

# Significant Audit Matters

# Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Antrim County Road Commission are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2022. I noted no transactions entered into by the Road Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Road Commission's financial statements was:

- . Management's estimate of the accumulated depreciation and depreciation expense is based on historical cost and estimated useful life. I evaluated the key factors and assumptions used to develop the accumulated depreciation and depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.
- . Management's estimate of the liability for other post-employment benefits and the estimate of the current portion of vested employee benefits.
- . Management's estimate of the actuarially calculated longevity cost, Liabilities, and Assets for the pension plan and other post employment benefits obligation were based on actuarial assumptions and estimates.

The financial statement disclosures are neutral, consistent, and clear.

Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 2

# Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing my audit.

# Corrected and Uncorrected Misstatements

Professional standards require me to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

# Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to my satisfaction, that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

# Management Representations

I have requested certain representations from management that are included in the management representation letter dated May 2, 2023.

# Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Antrim County Road Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, my professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

# Other Audit Findings or Issues

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Road Commission's auditor. However, these discussions occurred in the normal course of my professional relationship and my responses were not a condition to my retention.

Board of County Road Commissioners Antrim County Road Commission May 2, 2023 Page 3

During the course of my audit of the basic financial statements of the Antrim County Road Commission for the year ended December 31, 2022, I noted the following items which I believe should be brought to your attention:

### Budgets

The Road Commission follows the procedures in establishing the budgetary data reflected in the financial statements in accordance with the Uniform Budgeting and Accounting Act (Act No. 621, Public Act of 1978) as prescribed by the State of Michigan.

Public Act 621 of 1978, section 18 (1), as amended, provides that County Road Commission shall not incur expenditures in excess of amounts appropriated. As presented in the financial statements for the year ended December 31, 2022 the County Road Commission incurred expenditures, which were in excess of the amount appropriated as follows:

<u>Function</u> Primary Road:	Total <u>Appropriations</u>	Amount of Expenditures	Budget Variance
Preservation - Structural Improvements	\$ 3,750,000	<u>\$ 3,822,968</u>	<u>\$ (72,968</u> )
Local Road: Preservation - Structural Maintenance	<u>\$1,800,000</u>	<u>\$ 1,823,443</u>	<u>\$ (23,443</u> )
Equipment Expense - Net	\$ -0-	<u>\$ 253,457</u>	<u>\$ (253,407</u> )
Long-Term Debt Payments	<u>\$ -0-</u>	<u>\$253,457</u>	<u>\$ (253,407</u> )
Interest Expense	<u>\$ -0-</u>	<u>\$67,447</u>	<u>\$ (67,447</u> )

### Other Matters

I applied certain limited procedures to the Budgetary Comparison Schedules and the Schedule of Changes in OPEB Liability and Related Ratios, which are a required supplementary information (RSI) that supplements the basic financial statements. My procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statement. I did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

## Restriction on Use

This information is intended solely for the information and use of the Board of County Road Commissioners, and management of the Antrim County Road Commission and is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

James M. Anderson, P.C. Certified Public Accountant

Appendix C Road Projects in Cooperation with Townships

# 2022 Township Participating Projects



Road	Termini	Project Description	Total Township Contribution	Project Final Total
Township Total			\$1,377,460.51	\$2,185,089.11
Banks Township			\$13,800.00	\$75,957.94
Peebles Rd	Essex south to seasonal section	Add 4" gravel	\$9,400.00	\$49,465.93
Brant Rd	Rex Beach south to seasonal section	Add 6" gravel	\$4,400.00	26,492.01
Central Lake Township			\$215,636.00	\$303,733.14
Rushton Rd	Village limits to Morhmann Bridge Rd	Crush & shape, repave	\$215,636.00	\$303,733.14
Chestonia Township			\$12,335.15	\$65,517.16
Doerr Rd	Satterly Lake to US 131	Crush & shape, repave	\$12,335.15	\$65,517.16
Custer Township			\$117,545.00	\$178,362.60
Johnson Rd	Simpson to M 88	HMA paving on gravel	\$117,545.00	\$178,362.60
Echo Township			\$155,611.65	\$198,615.65
Graham/Schroeder Rds	Scofield to top of hill on Schroeder	HMA overlay	\$155,611.65	\$198,615.65
Elk Rapids Township			\$42,131.53	\$80,173.29
Herman Rd	Cairn Hwy to end	Chip seal	\$8,443.51	\$19,082.5
Williams Dr	US 31 to Cairn Hwy	Chip seal	\$10,270.89	26,482.89
Winters Rd	US 31 to west end	Chip seal	\$1,820.20	4,227.20
Clearwater Point & Shore Dr	all	Crack fill	\$1,234.06	4,274.06
Birchwood Dr	Birch Lake Rd to west end	Add 4" gravel	\$2,220.00	5,463.76
Wiiliams Dr		Install new culvert	\$18,142.87	20,642.87
Forest Home Township			\$0.00	\$0.00
Helena Township			\$75,236.47	\$105,415.47
Walling Rd/Alden Meadows	all	Chip seal	\$8,327.59	\$8,327.59
McPherson Rd	Helena south 4550 feet	Add 4" gravel	\$66,908.88	\$97,087.88
Jordan Township			\$0.00	\$0.00
Kearney Township			\$0.00	\$0.00
Mancelona Township			\$75,104.16	\$243,879.76
Johnson Rd	Simpson to M 88	HMA paving on gravel	\$73,587.00	\$178,362.60
Doerr Rd	Satterly Lake to US 131	Crush & shape, repave	\$1,517.16	
Milton Township			\$147,987.51	\$211,477.43
Brettonwoods Heights	Western to end of road	HMA paving on gravel	\$77,896.51	\$110,072.51
Schweitzer Ln	E Elk Lake to west end	HMA paving on gravel	\$33,359.80	48,782.80
Winters Rd	US 31 to west end	Chip seal	\$2,964.20	4,227.20
MacKenzie Dr	Winters to north end	Chip seal	\$22,022.00	30,226.86
Hickin Rd	Cherry Ave to west end	Add 4" gravel	\$11,745.00	18,168.06
Star Township			\$90,408.04	\$157,663.04
Olds Rd	Alba Hwy to Patterson	HMA overlay	\$90,408.04	\$157,663.04
Torch Lake Township			\$351,394.90	\$388,663.52
Golden Beach Dr	Creswell to end	HMA overlay	\$173,125.89	187,749.36
Fisher Dr	All	HMA overlay	\$101,517.23	111,776.63
Pearl St	US 31 to M 88	HMA overlay	\$46,171.87	51,671.5 <sup>7</sup>
Stone Circle Dr	East of US 31	Add 6" gravel	\$27,000.00	33,889.1
Traverse Bay Rd	at end of road	Build turn around	\$3,579.91	3,576.9
Warner Township			\$80,270.10	\$175,630.12
Manglos Rd	seasonal section	Add 3" gravel	\$11,471.10	11,471.10
Deadmans Hill Rd	East and west of US 131	Add 4" gravel	\$39,713.00	92,889.75
Dobleski Rd	between paved sections	Add 3" gravel	\$29,086.00	71,269.27

Appendix D Road Projects on County Primary Roads

# 2022 ACRC Funded Primary Road Projects



Road	Termini	Project Description	Actual
Totals			\$3,571,011.05
Atwood Rd	US 31 to Church St	HMA overlay	\$1,032,541.49
W Limits Rd	US 131 to M 88	Reconstruct	\$289,383.17
Shanty Creek Corridor	M 88 to M 88 and Summit Loop	Reconstruct	\$2,249,086.39