

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Board Secretary Sexton.

Present: Commissioners Amos, Giar and Hoogerhyde. Also present: Engineer-Manager Thompson, Accounting Manager Harp and Secretary Sexton.

Motion by Giar, to elect Hoogerhyde for Chairman. Second by Amos. Motion carried by majority yes vote, Hoogerhyde abstained.

The Chairman duties were assumed by Chairman Hoogerhyde.

Motion by Hoogerhyde, to elect Amos for Vice Chairman. Second by Giar. Motion carried by unanimous yes vote.

Motion by Hoogerhyde, to approve the agenda with a change to move action item b. to last on the agenda. The Chairman asked the HR & Office Manager if she would like the Board to go into closed session when taking up her wage. Second by Giar. Motion carried by unanimous yes vote.

Motion by Giar, to approve the December 20, 2022, regular meeting minutes. Second by Amos. Motion carried by unanimous yes vote.

Motion by Hoogerhyde, to approve the December 30, 2022 special meeting minutes. Second by Giar. Motion carried by unanimous yes vote.

Motion by Amos, to approve the January 5, 2023 special meeting minutes. Second by Hoogerhyde. Motion carried by unanimous yes vote.

At 9:35 a.m. the floor was opened for public comment.

Tom Richards from Lake Shore Dr. was present.

Alex Busman, Banks Township Supervisor, presented a study done by Gourdie Fraiser on options for Lake Shore Dr. paving. Busman also asked if there were any discussions on Road Commission policy and township contributions to primary road projects, in particular, Essex Road.

Bob Cook provide information on Traverse Bay Road nature preserve. The Engineer-Manager indicated that he reviewed the Conservation Easement that the Road Commission had agreed to in 1998. That agreement indicated that the parking would not be allowed at the end of Traverse Bay Rd.

BOC Liaison Rubingh updated the Board on BOC matters.

Being no further comment the floor was returned to the Chair at 10:30 a.m.

Correspondence was discussed.

2022 and 2023 cashflows, MTF and fund balance reports were reviewed.

The Engineer-Manager gave his report.

Service requests were reviewed.

2023 road project report was given.

The Central Lake garage construction project was discussed. A letter to Ironwood Construction from Road Commission Architect Fred Campbell regarding the poor quality of the concrete slabs was reviewed and discussed.

Motion by Hoogerhyde, to stop all payments on the building until punch list items are fixed and that the Road Commission meet with all parties every Tuesday at 9:30 a.m. in Central Lake. Second by Giar. Motion carried by unanimous yes vote.

The Engineer-Manager reported that there was no change in the status of the Pinney Bridge Rd snowmobile trail.

Engineer-Manager succession plan was discussed. The option of hiring an engineer to work with the engineering staff before they retire was discussed. It was the consensus of the Board to wait until July to advertise for the position. The Engineer-Manager was directed to revise the job description presented to include less years of experience and ability to obtain PE license within two years in order to attract a broader field of candidates.

Motion by Amos, to set the 2023 meeting dates. Second by Giar. Motion carried by unanimous yes vote.

Wage review procedures for non-union employees was tabled. The Accounting Manager was directed to gather more information on a time-based wage step scale.

Motion by Giar, to cast the CRA Board of Directors Ballot. Second by Amos. Motion carried by unanimous yes vote.

Motion by Amos, to enter into closed session for purpose of reviewing HR & Office Managers compensation, with the Engineer-Manager, Accounting Manager and HR & Office Manager in attendance. Second by Giar. Motion carried by unanimous yes vote. The board then entered closed session at 12:25 p.m.

The Board returned to open session at 1:15 p.m.

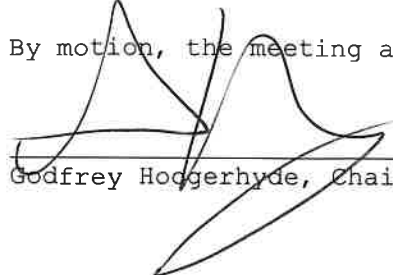
Motion by Giar, to increase the HR & Office Manager salary by 3.5%. Motion died for lack of second.

Motion by Hoogerhyde, to increase the eight full-time non-bargaining unit employee's wages by 3% for 2023 and that this be the set wage for each position. The Board will make a cost of living adjustment at the end of each year for following calendar year wages. The Engineer-Manager will no longer make recommendations on wages. Second by Giar. Motion carried by majority yes vote.

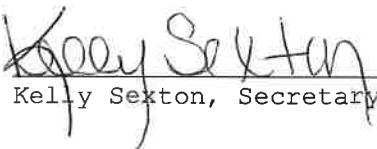
Bills in the amount of \$445,146.27 covered by master voucher(s) #26-2, #27, #01, #02.

Payroll(s)#01 & #02, in the amount of \$198,485.25 were reviewed.

By motion, the meeting adjourned at 1:24 p.m.



Godfrey Hoogerhyde, Chairman



Kelly Sexton, Secretary