

July 20, 2021

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Chairman Hoogerhyde.

Present: Commissioners Amos, Giar and Hoogerhyde. Also present: Engineer-Manager Thompson and Secretary Farrier.

It was moved by Giar and seconded by Amos to approve the agenda as presented. Motion carried by unanimous yes vote.

It was moved by Amos and seconded by Giar to approve the June 15, 2021 regular meeting minutes. Motion carried by unanimous yes vote.

At 9:32 the floor was opened for public comment.

BOC Liaison Rubingh updated the Board with BOC matters.

Being no further comment, the floor returned to the Chair at 9:35 a.m.

Road Commission correspondence was discussed.

2021 Cashflow, MTF and Fund balance reports were reviewed.

The Engineer-Manager gave his report.

The revised Rules of Procedure that was given to the Board at the June meeting was discussed. It was moved by Amos and seconded by Giar to approve the Rules of Procedure as revised. Motion carried by unanimous yes vote.

The results of bids opened July 13, 2021:

Scott Road paving:

Payne & Dolan Inc.	\$32,572.00
Rieth-Riley Construction	38,268.00

It was moved by Giar and seconded by Amos to accept the low bid of Payne & Dolan Inc. for paving Scott Road. Motion carried by unanimous yes vote.

The Antrim County Soil Erosion, Sedimentation and Stormwater Runoff Appeal Board (ACSESSRAB), as established by the Antrim County Soil Erosion Sedimentation and Stormwater Runoff Control ordinance, was discussed. The BOC Chairman informed the Engineer-Manager that the Road Commission is supposed to appoint a representative to sit on the ACSESSRAB. The Engineer-Manager recommended the Road Commission appoint him to sit on the ACSESSRAB. It was moved by Amos and seconded by Giar to appoint the Engineer-Manager, Burt Thompson, to be the Road Commission representative on the ACSESSRAB. Motion carried by unanimous yes vote.

The Engineer-Manager discussed the need to replace the current vibratory compacting steel drum roller. Being 34 years old, parts are getting difficult, if not impossible to find. His recommendation is to purchase a new roller thru MiDEAL. AIS Construction Equipment has in stock a new 2020 model-year Hamm H10i roller for \$119,991.98. If the Road Commission wanted a 2022 model-year, it would need to be ordered very soon in order to take delivery for the 2022 construction season and price increases and smaller discounts are expected to add an additional \$18,000. Although this purchase wasn't planned for 2021, he recommends purchasing now. It was moved by Giar and seconded by Amos to purchase 2020 model-year Hamm H10i vibratory compacting steel drum roller from AIS Construction Equipment, thru MiDEAL. Motion carried by unanimous yes vote.

The Office Manager discussed the need for new company credit cards. The current card is issued thru PNC Bank, which the Road Commission no longer does business with. Additionally, the Office Manager is a personal guarantor on that card. His recommendation is to get commercial credit cards thru Huntington National Bank, who services the Road Commission and they don't require a personal guarantee.

It was moved by Amos and seconded by Giar to authorize management to enter into an agreement with Huntington National Bank to provide credit card services, as allowed by Public Act 266 of 1995 and Road Commission Credit Card policy of 1996. This motion authorizes the Office Manager, Dale Farrier, to sign the necessary documents and further names the following employees as card holders: Burt Thompson, Engineer-Manager; Dale Farrier, Office Manager and Andrew Fisher, Fleet & Facilities Manager. Motion carried by unanimous yes vote.

Ballots for directors on both the MCRCSIP and CRASIF boards were discussed. It was moved by Hoogerhyde and seconded by Amos to cast ballots for directors on both the MCRCSIP and CRASIF boards. Motion carried by unanimous yes vote.

BOC Liaison Rubingh asked when Essex Road was going to be repaved and what it would take to have that happen sooner.

Bills in the amount of \$695,242.29 covered by master voucher(s) #13, #13A & #14 and payroll(s) #13, #14 & #15 in the amount of \$214,787.74 were reviewed.

By motion, the meeting adjourned at 10:16 a.m.

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Godfrey Hoogerhyde, Chairman

  
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D.E. Farrier, Secretary