

Do to the Governor's declared state of emergency as a result of the Coronavirus outbreak, the Board of Road Commissioners for the County of Antrim met online via video conference application ZOOM for a regular meeting at 9:30 a.m.

Present: Commissioners Amos, Hoogerhyde and Hunt. Absent: none. Also present: Engineer-Manager Thompson, Superintendent Stumm and Secretary Farrier.

Due to the meeting being held via video conference, the following resolution, 2020-02, was offered by Hoogerhyde and supported by Amos:

RESOLUTION ESTABLISHING PROCEDURES TO ALLOW "REMOTE ACCESS TECHNOLOGY" SUCH AS CONFERENCE CALLING AND REAL-TIME STREAMING (REMOTE MEANS) ATTENDANCE BY ANTRIM COUNTY BOARD OF ROAD COMMISSIONERS (BOARD) AND MEMBERS OF THE PUBLIC (PUBLIC) AT MEETINGS DUE TO CORONAVIRUS PANDEMIC

WHEREAS, on March 10, 2020, Governor Whitmer declared a state of emergency as a result of the Coronavirus outbreak; and

WHEREAS, on March 11, 2020, the World Health Organization declared the Coronavirus outbreak a pandemic; and

WHEREAS, on March 13, 2020, the President declared a National Emergency as a result of the Coronavirus outbreak; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has issued Interim Recommendations for COVID-19 Community Mitigation Strategies; and

WHEREAS, such strategies include encouraging staff to tele-work when feasible and implementing social distancing measures as feasible, including limiting in-person meetings, and to limit large work-related gatherings; and

WHEREAS, on May 6, 2020, Governor Whitmer issued Executive Order 2020-75 where local government agencies that must continue to meet during the Coronavirus outbreak may allow participation by remote access provided that such means are sufficient to enable meaningful access and communication for all participants; and

WHEREAS, to implement such mitigation strategies and to allow the public to attend meetings of the Board remotely if they desire, the Board desires its members and public to attend meetings of the Board by Remote Means as set forth in this Resolution;

NOW THEREFORE BE IT RESOLVED, that effective immediately the Board and public shall attend all meetings of the Board by Remote Means as follows:

A. BOARD MEMBERS:

1. A member of Board who will be participating by Remote Means shall inform the Clerk not later than 18 hours prior to the meeting, and the Clerk shall post on the Board's website and at the Antrim County Road Commission office all members who will be attending by Remote Means along with information about how the public may contact the member(s) to provide input on any business that will come before the Board.
2. The Remote Means system being utilized shall allow the member to communicate to any other member in attendance, any member of the public, or staff participating by Remote Means or present at the posted physical location of the meeting and shall allow any member, any member of the public, or staff on the Remote Means or present at the posted physical location of the meeting to communicate with any member participating by Remote Means.

3. A members' attendance by Remote Means shall be considered attendance for the purpose of establishing a quorum.
4. Any vote by a member participating by Remote Means pursuant to this resolution shall be counted in the total number of votes for any matter and shall not be held invalid for the reason that it was cast by a member on the Remote Means.
5. If any member is participating by Remote Means, all votes on any matter shall be taken by roll call vote.
6. Adjournment of a meeting shall occur only on a roll call vote of the Board.
7. A member participating by Remote Means shall disclose any person or persons present in the same room as the member during their attendance by Remote Means.
8. Emails, texting, or other forms of electronic communication by or between members during the meeting shall not be allowed.
9. If an email, text or other form of electronic communication is received by a member or the Clerk prior to the meeting or during the meeting related to any item on the agenda for the meeting, the email, text, or other electronic communication shall be read by the Clerk or the member receiving the communication during the agenda item and it shall be addressed by the Board as appropriate during the meeting.

B. MEMBERS OF THE PUBLIC:

1. All public notices or postings of a meeting of the Board shall include in addition to the physical location of the meeting, a dial-in conference number or web link for the meeting for members of the public to utilize to access the meeting the meeting. The dial-in conference number and web link shall allow for members of the public to hear the discussion of the Board and for the Board to hear any comment of the members of the public.
2. The agenda for the meeting shall be made available on the Board's website and at the Antrim County Road Commission office at least 18 hours prior to the meeting. The agenda shall also include the dial-in conference number and web link.
3. If any meeting includes a public hearing, all material that will be considered by the Board at the public hearing shall be posted on the Board's website as well as available for inspection at the Antrim County Road Commission office not less than 18 hours prior to the public hearing or as otherwise required by law. This provision shall not apply to written public comments received by the Clerk for the public hearing.
4. Immediately after calling the meeting to order, the chair of the meeting shall insure that the Remote Means is working. If the Remote Means is not working, the meeting shall be immediately adjourned by the chair of the meeting without any decision or deliberation on any matter.
5. If the Remote Means is working, attendance shall be taken for all members and staff on the Remote Means and attending the meeting at the physical location of the meeting, this does not include members of the public.
6. If any member of the public is participating by Remote Means, each member of the public on Remote Means shall be provided an opportunity to provide public comment during the public comment portion of the agenda pursuant

to the rules of the Board on public comment. Such opportunity shall be given by the chair of the meeting or such other person as designated by the chair asking each individual participating on the Remote Means by name whether they have any public comment. The chair of the meeting or person designated by the chair shall not move to the next name or person for public comment unless the person verbally confirms that they have no comment or there is no response after at least thirty (30) seconds.

- 7. If any member of the public is participating by Remote Means, and a closed session is called by the Board as permitted by the Open Meetings Act, a separate call in number or web link shall be available for the Board to utilize for a closed session that is not available to the public, the chair of the meeting shall clearly indicate at what point in the agenda the closed session will occur, the projected length of the closed session, that the public will not be able to hear the Board or provide comment during the closed session, and the Board shall return to the public Remote Means following closed session to adjourn the meeting or take other action as necessary.

This Resolution is intended to authorize participation by remote access by members of the Board and members of the public in the interest of the public health, safety, and welfare during the Coronavirus outbreak while preserving meaningful access and communication for Board members and members of the public.

Participation by remote access is not required for either Board members or members of the public.

This Resolution shall be effective immediately and shall remain in effect until the state of emergency as a result of the Coronavirus outbreak is lifted by the Governor.

Ayes: Amos, Hoogerhyde and Hunt. Opposed: none.

Resolution 2020-02 adopted.

It was moved by Hoogerhyde and seconded by Amos to approve the minutes of the March 17, 2020 regular meeting. Motion carried by unanimous yes vote.

The floor was opened for public comment at 9:40 a.m. Being none, the floor returned to the Chair.

Correspondence was discussed.

2020 cash flow, fund balance and MTF were discussed.

The Engineer-Manager gave his report.

2020 construction projects were reviewed.

This year's CRASIF refund is \$18,824. As part of the Treasury accepted Corrective Active Plan, this amount will be used to help reduce the MERS unfunded liability.

Bids opened on May 11, 2020:

Cold patch, \$/ton delivered:

	Material	Mancelona	Central Lake	Kewadin
Ace-Saginaw Paving	QPR	\$102.00	\$103.50	\$103.00
Everett Goodrich	QPR	99.00	101.00	102.00
Rieth-Riley	CP-7	108.00	109.00	111.00
Unique Paving Mtls.	UPM	108.69	110.55	109.31

It was moved by Amos and seconded by Hoogerhyde to accept all bids for cold patch with preference given to low bidder with the required material available at time of order. Motion carried by unanimous yes vote.

Culvert, \$/foot delivered:

	12"	15"	18"	24"
Cadillac Culvert	\$ 5.40	\$ 6.45	\$ 8.10	\$10.80
Ferguson Waterworks	10.72	12.86	16.07	20.36
Jensen Bridge	5.18	6.43	7.78	10.12
St. Regis	5.55	6.64	8.75	10.70

It was moved by Amos and seconded by Hoogerhyde to accept all bids for culvert with preference given to low bidder with the required material available at time of order. Motion carried by unanimous yes vote.

Gravel, \$/ton at pit:

	Pit	Loaded	Spec	Price
Boerman	Norwood	No	23A	\$10.00
Elmer's	Hersha	Yes	22A & 23A	7.35
Halliday	Scholl	No	22A	5.67
"	"	No	22A Mod	5.83
"	"	No	23A	6.04
MDC Cont.	Ranney	Yes	22A	6.50

It was moved by Amos and seconded by Hoogerhyde to accept all bids for gravel at pit with preference given to low bidder with consideration given to location of pit relative to project. Motion carried by unanimous yes vote.

Gravel, \$/ton delivered to Kewadin garage:

Elmer's \$11.75 23A

It was moved by Amos and seconded by Hoogerhyde to accept the bid from Elmer's for delivering 23A gravel to the Kewadin garage. Motion carried by unanimous yes vote.

Crack fill material, \$/pound:

	Product	Price
ERSCO	3405	\$0.4400
"	3405M	0.5000
GemSeal	3405 Regular	0.4740
Sealmaster MI	PT CM 3405	0.4890
"	RP CM 3405	0.4850
Shirwin Insustries	Crafco	0.4689
Wolverine Sealcoating	6690	0.5300

It was moved by Hoogerhyde and seconded by Amos to accept all bids with preference given to low bidder with the required material available at time of order. Motion carried by unanimous yes vote.

HMA at plant, \$/ton

	Plant	Mix	Price
Elmer's	Not Stated	4E1/5E1	\$70.00
Payne & Dolan	Elmira	4E1/13A	56.00
Rieth-Riley	TC & Manton	4E1	65.00
Rieth-Riley	Hudson	4E1	54.00
"	"	5E1	59.00

It was moved by Amos and seconded by Hoogerhyde to accept all bids for HMA at plant with preference given to low bidder with consideration given to location of plant relative to project. Motion carried by unanimous yes vote.

HMA Skip Patch, \$/ton:

	0-200 tons	201-500 tons	501+ tons
Elmer's	\$130.00	\$90.00	\$77.00
Payne & Dolan	120.00	95.00	80.00
Rieth-Riley	145.00	90.00	75.00

It was moved by Amos and seconded by Hoogerhyde to accept all bids for HMA Skip Patch with preference given to low bidder available to do work as required. Motion carried by unanimous yes vote.

26% Calcium Chloride, \$/gal delivered"

Beckman Production	\$0.198
Liquid Calcium Chloride	0.582
Michigan Chloride Sales	0.214
Wilkinson Solution	0.200

It was moved by Hoogerhyde and seconded by Amos to accept the low bid from Beckman Production for delivering 26% calcium chloride. Motion carried by unanimous yes vote.

Roadside mowing

Wolf Creek Landscape Services	\$56,680
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It was moved by Amos and seconded by Hoogerhyde to accept the bid of Wolf Creek Landscape Services for roadside mowing. Motion carried by unanimous yes vote.

HMA Overlay on Vance/Graham roads:

Payne & Dolan	\$ 97,193.20
Rieth-Riley	98,706.30
Elmer's	107,612.55

It was moved by Hoogerhyde and seconded by Amos to accept the low bid of Payne & Dolan for HMA overlay on Vance/Graham roads. Motion carried by unanimous yes vote.

HMA Overlay on Shadyshore Parkway:

Rieth-Riley	\$123,768.20
Payne & Dolan	131,245.50
Elmer's	155,618.50

It was moved by Hoogerhyde and seconded by Amos to accept the low bid of Rieth-Riley for HMA overlay on Shadyshore Pkw. Motion carried by unanimous yes vote.

Lake Street Reconstruction:

Payne & Dolan	\$62,702.00
Rieth-Riley	78,261.00
Elmer's	78,920.75

It was moved by Hoogerhyde and seconded by Amos to accept the low bid of Payne & Dolan for Lake Street reconstruction. Motion carried by unanimous yes vote.

HMA Overlay on Fairway Hollow:

Payne & Dolan	\$62,702.00
Rieth-Riley	78,261.00
Elmer's	78,920.75

It was moved by Amos and seconded by Hoogerhyde to accept the low bid of Payne & Dolan for HMA overlay on Fairway Hollow. Motion carried by unanimous yes vote.

HMA Overlay on Fairmont Lane:

Elmer's	\$46,902.00
Payne & Dolan	52,200.00
Rieth-Riley	55,402.00

It was moved by Hoogerhyde and seconded by Amos to accept the low bid of Elmer's for HMA overlay on Fairmont Lane. Motion carried by unanimous yes vote.

HMA Paving on Lore Rd (bid as Scott Rd):

Elmer's	\$29,136.00
Payne & Dolan	32,124.00
Rieth-Riley	36,036.00

It was moved by Amos and seconded by Hoogerhyde to accept the low bid of Elmer's for HMA paving on Lore Rd. Motion carried by unanimous yes vote.

It was moved by Hoogerhyde and seconded by Amos to transfer \$444,000 from the Primary Road Fund to the Local Road Fund, as allowed by Act 51 of 1951, as amended. Motion carried by unanimous yes vote.

It was moved by Hoogerhyde and seconded by Amos that the request for reimbursement in the amount of \$10,000.00 for services of a licensed professional engineer for the period July 1, 2019 thru June 30, 2020 as allowed by Act 51, of 1951, as amended, be signed. Motion carried by unanimous yes vote. The request was so signed.

The Engineer-Manager discussed with the Board revenue projections for 2020 & 2021.

At 10:30 a.m., the meeting was suspended to allow for a Public Hearing regarding proposed improvements to an unnamed seasonal road in sections 17 & 18 of Banks Township.

The following background was given by Engineer-Manager Thompson: Matt Heeres is seeking permission to improve an unnamed seasonal road that runs east and west of Church Rd in Section 17, T32N, R8W, Banks Twp. Mr. Heeres owns property at the end of both sections of road. The Road Commission issued a permit to allow Mr. Heeres to make the improvements. Then, prior to work starting, it was determined a public hearing would be required before work could begin.

In addition to written correspondence, the following comments were made:

Attorney Jeffrey Jocks, representing property owners Philip and Laura Edwards and Harry Drinkwine: The Edwards' and Mr. Drinkwine oppose any improvement on the west side.

Laura Edwards: Opposed to proposed improvements on the west side.

Harry Drinkwine: Opposed to proposed improvements on the west side.

Monica Rubing & JL Deyoung: Support improvement on the east side, but not as wide as proposed.

Dave Heeres: Not opposed to east side improvements if the proper road centerline is established.

There being no further comments, the public hearing was adjourned at 10:45 a.m.

The regular meeting was reconvened.

The Board discussed the permit that was issued to Mr. Heeres to make improvements to an unnamed seasonal road that runs east and west of Church Rd in Section 17, T32N, R8W, Banks Twp.

It was moved by Hoogerhyde and seconded by Amos to postpone any decision on whether to allow Mr. Matt Heeres to improve an unnamed seasonal road that runs east and west of Church Rd in Section 17, T32N, R8W, Banks Twp. until the road centerline is established east of Church Rd. Permit #20-053 is suspended. Motion carried by unanimous yes vote.

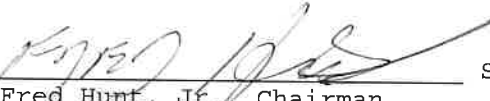
The Engineer-Manager discussed with the Board cost estimates for the N. Bayshore Drive erosion control project and proposed cost-share with property owners.

Bills in the amount of \$974,994.24 covered by master voucher(s) #06, #07, #08, #09 & #10 and payroll(s) #06, #07, #08, #09 & #10 in the amount of \$319,203.72 were reviewed.

It was moved by Hoogerhyde and seconded by Amos to go into closed session to discuss union negotiations. Motion carried by unanimous yes vote.

The Board went into closed session at 11:15 a.m. and returned to regular session at 11:20 a.m.

By motion, the meeting adjourned at 11:20 a.m.

Approved by 
Fred Hunt, Jr., Chairman

Submitted by 
D. E. Farrier, Secretary

