

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Chairman Hunt.

Present: Commissioners Dobrzelewski, Hunt and Paradis. Also present: Engineer-Manager Thompson, Superintendent Stumm and Secretary Farrier.

It was moved by Paradis and seconded by Dobrzelewski to approve the minutes of the September 17, 2013 regular meeting. Motion carried by unanimous yes vote.

The floor was opened for public comment at 9:31 a.m.

BOC Commissioner Dawson asked questions on funding for the West Old State Road project slated for 2014 and about the potential culvert replacement of the Jordan River crossing under East Old State Road. He stated that there is interest in a north-south bike path along the west side of the county.

Commissioner Dawson also stated that at last week's BOC meeting, there was more discussion on dissolving the Board of Road Commissioners. He said Chairman Crawford was going to put an ad-hoc committee together to look at the pros and cons. The Chairman appointed three commissioners to the committee (Dawson, Boettcher and Marcus) and also plans to add a member of the general public. The first meeting of this ad-hoc committee is scheduled for Friday, October 18th.

There being no further public comment, the floor returned to the Chair at 9:36 a.m.

Correspondence was discussed.

Forest Home Township has requested an estimate to improve part of Vandermark Road from the current winter turn-a-round north to the parking lot of the Glacial Hills recreation area to allow for winter maintenance. This part of Vandermark Road is seasonal (not winter maintained) and there would have to be a public hearing held before the improvements could be made.

Commissioner Dobrzelewski asked Commissioner Dawson the reason the BOC decided to put the above mentioned ad-hoc committee together? Mr. Dawson stated that Commissioner Boettcher had recently attended a MAC conference where Acts 14 and 15 of 2012 were discussed and he convinced the BOC to establish the committee.

The Engineer-Manager gave his report.

Cash flow, MTF and fund balance were discussed.

2013 projects were discussed.

The Chairman called a recess at 10:00 a.m. in order to open a public hearing to discuss the proposed operating budget for 2014.

The Fiscal Officer reviewed with the Board the proposed Operating Budget for 2013.

There being no further comment, the Chair closed the hearing and resumed the meeting at 10:17 a.m.

The Engineer-Manager continued with and concluded his report.

The Union has approved the proposal to add a new bargaining unit classification of "Master Mechanic" and has signed a Letter of Understanding to that affect. The Engineer-Manager also stated that advertising for this position has failed to generate any qualified candidates and other means to identify qualified candidates will be pursued.

The Board reviewed the service request reports that had been received since the last meeting.

It was moved by Paradis and seconded by Dobrzelewski to approve the Operating Budget for 2014 as presented. Motion carried by unanimous yes vote.

It was moved by Paradis and seconded Dobrzelewski to sign the Letter of Understanding with the Union establishing the bargaining unit position of "Master Mechanic". Motion carried by unanimous yes vote. The letter was so signed.

It was moved by Dobrzelewski and seconded by Paradis to schedule a public hearing during the November 19, 2013 Board meeting for the purpose of taking public comments regarding improving 640 feet of Vandermark Road north from the current winter turn-a-round, to accommodate winter maintenance. Motion carried by unanimous yes vote.

It was moved by Dobrzelewski and seconded by Paradis to sign the title sheet for Old State Rd. (624) reconstruction from Central Lake Village east 8,350 feet, Federal Aid Project #119355A. Motion carried by unanimous yes vote. The title sheet was so signed.

The Office Manager discussed with the Board staff's recommendation to allow employees to participate in the MERS 457 Supplemental Retirement Program, in addition to the other 457 plans offered. It was moved by Dobrzelewski and seconded to by Paradis to participate in the MERS 457 Supplemental Retirement Program, to authorize the Board Secretary, D. E. Farrier, to sign the necessary documents, and to adopt the following resolution, 2013-2:

WHEREAS, the Municipal Employees Retirement Act of 1984, Section 36(2)(a), MCL 38.1536(2)(a) (MERS Plan Document (Section 36(2)(a)) authorizes the Municipal Employees' Retirement Board (the "Board") to "establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs," and on November 8, 2011, the Municipal Employees' Retirement Board adopted the MERS 457 Deferred Compensation Plan.

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 36(2)(a), and the Board has authorized the MERS 457 Deferred Compensation Plan, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution.

WHEREAS, the Antrim County Road Commission (the "Participating Employer"), a participating "municipality" (as defined in Section 2b(2) in the Municipal Employees Retirement Act of 1984; MCL 38.1502b(2); Plan Document Section 2b(4)) or participating "court" (circuit, district or probate court as defined in Section 2a(4) - (6) of the Act, MCL 38.1502a(4) - (6); Plan Document Section 2a(4) - (6)) within the State of Michigan has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

WHEREAS, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions;
WHEREAS, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program ("Plan");

WHEREAS, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities; WHEREAS, the Participating Employer is an Employer as defined in the Plan;

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

WHEREAS, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body adopts the MERS 457 Supplemental Retirement Program as provided below.

I. The Participating Employer adopts the Plan for its Employees.

II. The Participating Employer hereby adopts the terms of the Participation Agreement, which is attached hereto and made a part of this Resolution. The Participation Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.

III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.

IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.

V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deducted from the Participants' accounts.

VII. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.

VIII. The Participating Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.

IX. This Resolution and the Participation Agreement shall be submitted to the Board for its approval. The Board shall determine whether the Resolution

complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible to assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the Plan until a certified copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under the 457 Supplemental Retirement Program Plan and Trust, the Participation Agreement, and this Resolution have been met. All dates for implementation of the Plan shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer. In the event an amendatory Resolution or other action by the municipality is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred by this Governing Body and MERS (and a third-party administrator, if applicable and necessary). The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

Motion carried by unanimous yes vote. Resolution 2013-2 adopted.

Sealed bids for disposal of equipment #019, a 1-ton dump, were opened and read:

Tom Webb	\$2,828.00
Ray Merchant	1,651.00

It was moved by Paradis and seconded by Dobrzelewski to accept the high bid of Tom Webb for the disposal of #019. Motion carried by unanimous yes vote.

The Alcona CRC lost some trucks in a building fire a few weeks ago and may be in need of "loaner" trucks this winter. It was moved by Paradis and seconded by Dobrzelewski to authorize management to loan #058 and/or #059 sander/blade trucks to Alcona CRC if they are interested. Motion carried by unanimous yes vote.

The BOC's ad-hoc committee was further discussed. It was moved by Paradis and seconded by Dobrzelewski to have the Engineer-Manager contact BOC Chairman Crawford requesting that he appoint the Road Commission Chairman, Fred Hunt, and Engineer-Manager, Burt Thompson, to the ad-hoc committee. Motion carried by unanimous yes vote.

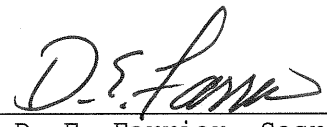
Bills in the amount of \$635,115.91 covered by master voucher(s) #19A, #20 & #21 and payroll(s) #20 & #21 in the amount of \$107,944.10 were reviewed.

By motion, the meeting was adjourned at 11:12 a.m.

Approved by


Fred Hunt, Chairman

Submitted by


D. E. Farrier, Secretary