

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 p.m.

The meeting was called to order by Chairman Hunt.

Present: Commissioners Dobrzelewski, Hunt and Paradis. Also present: Engineer-Manager Thompson, Superintendent Stumm and Secretary Farrier.

It was moved by Dobrzelewski and seconded by Paradis to approve the minutes of the April 16, 2013 regular meeting. Motion carried by unanimous yes vote.

At 9:32 a.m. the floor was opened to public comment.

Questions and comments regarding state funding, county wide millage and MTF distribution were offered by audience members Commissioner Dawson, Bob Marsh and Thomas Zick.

There being no further public comment, the floor returned to the Chair at 9:43 a.m.

The Board met with Mr. Thomas Zick, CPA, to discuss his audit of the 2012 financial statements of the Road Commission. After some lengthy discussion it was moved by Dobrzelewski and seconded by Paradis to approve aforementioned audit report as presented. Motion carried by unanimous yes vote.

Correspondence was discussed.

The Engineer-Manager gave his report.

Cash flow, MTF and fund balance were discussed.

2013 projects were discussed.

The Board discussed the current workers compensation insurance premium. Due to some claims the last 2 years, the modification factor has increased from 0.742 to 0.954.

The Board reviewed proposed by-law changes that will be discussed at the CRASIF annual meeting in July.

The Board discussed the current arrangement with Elk Rapids Village to share the salt storage building in Kewadin. Over the years, there have been several instances of material being improperly charged out by the Village. The 20-year agreement ends in 2014. The Board directed the Engineer-Manager to contact the Village to discuss the situation.

Upcoming meetings:

Paul Bunyan Council, May 22nd, Cadillac
UP Road Builders annual meeting, June 11-13, Copper Harbor
CRASIF/MCRCSIP annual meetings, July 24-25, Mt. Pleasant

The Board reviewed the complaint/request reports that had been received since the last meeting.

Commissioner Paradis stated the Road Commission doesn't have a "Tree Cutting" policy and asked if there should be one in place. The Engineer-Manager said he would check with other road commissions to see what policies are in use.

It was moved by Paradis and seconded by Dobrzelewski to transfer \$115,000 from the Primary Road Fund to the Local Road Fund as granted by Act 51, of 1951, as amended. Motion carried by unanimous yes vote.

The Board reviewed the 2012 Annual Financial Report. After some discussion it as moved by Dobrzelewski and seconded by Paradis to approve the 2012 Annual Financial Report as presented and to authorize the Chairman, Fred Hunt, to sign it. Motion carried by unanimous yes vote. The report was so signed.

The Board reviewed the tabulation of sealed bids that were opened and read on May 21, 2013 as follows:

Hot Mix Asphalt Paving (\$/ton)

	<u>Part A</u>	<u>Part B</u>	<u>Part C</u>	<u>Part D</u>
Elmer's	\$60.13	\$61.28	\$55.72	\$64.85
Payne & Dolan	52.95	49.50	51.40	no bid
Rieth-Riley	51.33	48.34	51.86	50.64

It was moved by Dobrzelewski and seconded by Paradis to award to HMA paving bids, Parts A, B & D, to low bidder, Rieth-Riley. Motion carried by unanimous yes vote.

It was moved by Dobrzelewski and seconded by Paradis to award to HMA paving bid, Part B, to low bidder, Payne & Dolan. Motion carried by unanimous yes vote.

Hot Mix Asphalt Skip Patch (\$/ton)

	<u>0-200 Tn</u>	<u>200-500 Tn</u>	<u>500+ Tn</u>
Elmer's	\$95.00	\$80.00	\$70.00
Payne & Dolan	92.00	83.00	71.00
Rieth-Riley	89.00	71.50	60.00

It was moved by Dobrzelewski and seconded by Paradis to accept all bids for HMA skip patch, with preference given to low bidder available. Motion carried by unanimous yes vote.

Hot Mix Asphalt picked up at plant (\$/ton)

	<u>Plant</u>	
Elmer's	Rennie School Road	\$70.00
Payne & Dolan	Elmira	49.00
Rieth-Riley	Hudson	48.75

It was moved by Paradis & seconded by Dobrzelewski to accept all bids for Hot Mix Asphalt picked up at plant, with preference given to low bidder and consideration given to plant location in relation to project. Motion carried by unanimous vote.

Afton Stone (\$/ton)

	<u>At Pit</u>	<u>Delivered to</u>				<u>Spread on</u>
		<u>Mancelona</u>	<u>Central Lk</u>	<u>Kewadin</u>	<u>Atwood</u>	<u>Cinder Hill Road</u>
Elmer's	no bid	\$15.73	\$16.73	\$18.23	\$16.97	\$15.73
J & N	no bid	14.00	16.50	17.50	14.70	12.90
Poquette	no bid	12.07	12.81	13.02	11.97	12.59
Rieth-Riley	\$5.10	12.20	12.98	13.20	12.20	12.96
Sackrider	no bid	13.18	14.30	15.90	13.76	13.72

It was moved by Paradis and seconded by Dobrzelewski to award the delivered Afton Stone bid to the low bidder, Poquette, for all delivered locations. Motion carried by unanimous yes vote.

It was moved by Dobrzelewski and seconded by Paradis to award the at pit Afton Stone bid to the lone bidder, Rieth-Riley. Motion carried by unanimous vote.

Gravel (23A) delivered to Kewadin (\$/ton)

Elmer's	\$11.75
J & N	10.70
Poquette	10.52
Rieth-Riley	11.31

It was moved by Paradis and seconded by Dobrzelewski to award the bid for delivering 23A gravel to Kewadin to the low bidder, Poquette. Motion carried by unanimous yes vote.

It was moved by Paradis and seconded by Dobrzelewski to appoint Burt Thompson and Dale Farrier as voting delegate and alternate, respectively, for the annual meeting of both MCRCSIP and CRASIF. Motion carried by unanimous yes vote.

The Engineer-Manager discussed the need for an assistant mechanic. He suggested entering into a contract (for less than 89 days) with PMP Personnel Services to provide a temporary assistant mechanic at an hourly rate of \$19.65. This rate would be billed by PMP to the Road Commission and includes all wages, taxes, benefits, unemployment and workers compensation. It was moved by Paradis and seconded by Dobrzelewski to enter into a contract with PMP Personnel Services to provide a temporary assistant mechanic for up to 89 days. Motion carried by unanimous yes vote.

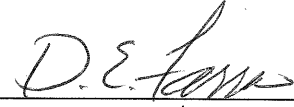
Bills in the amount of \$192,633.32 covered by master voucher(s) #09, #10 & #10A and payroll(s) #09, #10 & #11 in the amount of \$141,118.58 were reviewed.

By motion, the meeting was adjourned at 11:46 a.m.

Approved by


Fred Hunt, Chairman

Submitted by


D. E. Farrier, Secretary