

April 17, 2012

The Board of Road Commissioners for the County of Antrim met at the Road Commission Office, Mancelona, Michigan for a regular meeting at 1:00 p.m.

The meeting was called to order by Chairman Paradis.

Present: Commissioners Dobrzelewski, Hunt and Paradis. Absent: none. Also present: Engineer-Manager Thompson, Superintendent Stumm and Secretary Farrier.

It was moved by Hunt and seconded by Dobrzelewski to approve the minutes of the March 20, 2012 regular meeting. Motion carried by unanimous yes vote.

At 1:01 p.m. the floor was opened to public comment.

County Commissioner Dawson commented on the Engineer-Manager's letter to County Chair Stanek regarding the Road Commission's decision at the March meeting to rescind support for the county-wide millage. He read parts of his letters to the editors of the county papers. Mr. Dawson asked if there was anything new from Lansing regarding road funding. Mr. Thompson said CRAM is hopeful something will be done after the fall election.

There being no further public comment the floor returned to the Chair at 1:06 p.m.

Correspondence was discussed.

The Engineer-Manager gave his report.

2012 Cash flow, MTF and fund balance were discussed.

The list of 2012 projects was reviewed.

The annual invoice from MCRCSIP was reviewed.

The Board reviewed the complaint/request reports that had been received since the last meeting.

Upcoming meetings:

- Crew safety training, April 19th
- Crew safety awards, April 26th
- Paul Bunyan Council, Cadillac, May 17th
- UP Road Builders, Sault Ste. Marie, June 13-15
- ASCRC, Manistee, June 18-20

The Board reviewed the 2011 Annual Financial Report. After some discussion it as moved by Hunt and seconded by Dobrzelewski to approve the 2011 Annual Financial Report as presented and to authorize the Chairman, Glenn Paradis, to sign it. Motion carried by unanimous yes vote. The report was so signed.

The Board discussed the loader bids that were opened and read on March 12, 2012 and reviewed at the March 20, 2012 meeting. Staff completed their analysis and recommended awarding the bid to AIS for the John Deere 544K, which was the low bid meeting specifications. It was moved by Dobrzelewski and seconded by Hunt to accept the loader bid of AIS for a John Deere 544K for a gross price of \$133,900 less trade in of \$57,000. Motion carried by unanimous yes vote.

The Board discussed a quote from Morbark, Inc. for furnishing a slightly used 2009 Beaver Model M12R wood chipper, with warranty, for \$19,900. It was moved by Dobrzelewski and seconded by Hunt to purchase the 2009 Beaver Model M12R wood chipper. Motion carried by unanimous yes vote.

The Board reviewed the bid tabulations that were opened and read on April 11, 2012:

Gravel (\$/ton):

	<u>Pit/Road</u>	<u>Loaded</u>	<u>Spec.</u>	<u>\$/ton</u>
Elmer's	Hersha / 6 Mile Lk Rd	yes	22A & 23A	\$4.95
Halliday	Scholl / Doerr Rd	yes	22A	4.25
	Scholl / Doerr Rd	yes	23A	4.40
Payne & Dolan	Mason / US 131	no	22A & 23A	4.20
Rieth-Riley	Pulley / US 131	no	22A	4.15
	Pulley / US 131	no	23A	4.25
Tri-County	Alba / Kregulka Rd	yes	22A & 23A	5.00

It was moved by Hunt and seconded by Dobrzelewski to accept all bids for furnishing gravel with preference given to low bid and consideration of pit location relative to the project. Motion carried by unanimous yes vote.

Aften Stove (\$/ton):

	<u>At Plant</u>
Rieth-Riley	\$4.90

Delivered to:

	<u>Mancelona</u>	<u>Central Lk</u>	<u>Kewadin</u>	<u>Atwood</u>
Elmer's	\$14.62	\$14.62	\$16.19	\$13.40
Michigan Agg.	12.50	13.50	14.00	12.50
Poquette	11.88	12.50	12.71	11.78
Rieth-Riley	11.95	12.55	12.80	11.85

Delivered and Spread to:

	<u>Lakeshore Dr</u>	<u>Cemetery Rd</u>	<u>Soderquist Rd</u>
Poquette	\$14.95	\$15.19	\$14.44
Rieth-Riley	15.20	15.65	14.85

It was moved by Hunt and seconded by Dobrzelewski to accept the low bid of Rieth-Riley for aften stone, at plant, and the low bid of Poquette Leasing for aften stone delivered, all locations, and aften stone delivered & spread, all locations. Motion carried by unanimous yes vote.

The Board reviewed the proposed equipment needs for 2012. Purchase of a used tractor and train (lead and pup trailers) was discussed. The Board instructed staff to continue to research the issue with the possibility of having bid specifications ready in the near future.

The Board discussed the current mobile radio system. Due to changes made by the FCC, our band width will be narrowed by January 2013. This necessitates the replacement of our current radio repeater and over one third of the fleet radios and will cost over \$30,000. Staff recommends replacing all the radios by yearend including installing GPS on most of the mobile units. In addition, GPS software and a new computer would be needed. The cost to completely upgrade the radio system would be approximately \$37,000 more than what the minimum would cost. All equipment can be purchased thru the State of Michigan at their bid price. It was moved by Hunt and seconded by Dobrzelewski to authorize staff to upgrade the entire radio system, including GPS tracking hardware and software. Motion carried by unanimous yes vote.

The Board discussed the CRAM ballot proposal which would amend the constitution and by-laws. The ballot was cast.

Potential employee layoffs were discussed. The Board indicated that layoffs would not be necessary in foreseeable future, unless forecasted revenues and expenses change.

Bills in the amount of \$295,443.23 covered by master voucher(s) #04, #05 & 06 and payroll(s) #04, #05 & #06 in the amount of \$174,037.63 were reviewed.

By motion, the meeting was adjourned at 3:00 p.m.

Approved by



Glenn Paradis, Chairman

Submitted by



D. E. Farrier, Secretary