

March 15, 2011

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Vice Chairman Hunt, who served as chairman for the meeting.

Present: Commissioners Dobrzelewski and Hunt. Absent: Paradis. Also present: Engineer-Manager Thompson, Superintendent Johnson and Secretary Farrier.

It was moved by Dobrzelewski and seconded by Hunt to approve the minutes of the February 15, 2011 regular meeting. Motion carried by unanimous yes vote. Absent: Paradis.

At 9:45 a.m. the floor was opened to public comment. Being none, the floor returned to the Chair.

Several pieces of correspondence were reviewed and discussed.

The Helena Township board has decided not to share in the cost of the East Torch Lake Drive shoulder paving project.

The Engineer-Manager gave his report.

2011 Cash flow, MTF and fund balances were discussed.

Board reviewed the MERS 2010 4th quarter statement.

The annual MDOT Maintenance Advance adjustment has been received.

MDOT has taken the 2009 audit adjustment out of the last maintenance reimbursement.

The results of MDOT's bids for the East Torch Lake Drive shoulder paving and sign upgrade project were reviewed.

Due to changes in the law regarding the Health Reimbursement Arrangement Plan, amendments to the plan document are needed for defining "change of Status" and "dependents". It was moved by Dobrzelewski and seconded by Hunt to authorize the Office Manager to sign the two amendments to Health Reimbursement Arrangement plan document. Motion carried by unanimous yes vote. Absent: Paradis.

The Board reviewed the tabulation of sealed bids that were opened on March 1, 2011 as follows:

Steel culvert (prices are per foot):

Steel Culvert	<u>12"</u>	<u>15"</u>	<u>18"</u>	<u>24"</u>
Jensen Bridge	\$5.55	\$6.80	\$8.75	\$11.02
Premarc	5.54	6.68	8.65	11.00
St. Regis	5.66	7.30	8.60	12.35
Contech	5.80	6.96	8.70	11.02

It was moved by Dobrzelewski and seconded by Hunt to accept all bids for furnishing steel culvert with preference given to the low bidder. Motion carried by unanimous vote. Absent: Paradis.

Gravel (prices are per ton):

	<u>MDC</u>	<u>Halliday</u>	<u>Elmers</u>	<u>Rieth Riley</u>
Location #1 (Johns Pit)	no bid	no bid	\$3.95	\$4.05
(Alternate location)	\$4.85	\$4.00	no bid	4.20
Location #2 (Banks/CL area)	\$4.25	no bid	\$4.75	no bid

It was moved by Hunt and seconded by Dobrzelewski to accept the alternate bid for location #1 of Halliday and Rieth-Riley with preference given to the low bidder with consideration given to project location. Motion carried by unanimous yes vote.
Absent: Paradis.

It was moved by Hunt and seconded by Dobrzelewski to accept the bid of MDC and Elmers for Location #2 with preference given to the low bidder with consideration given to project location. Motion carried by unanimous yes vote. Absent: Paradis.

Crack Fill Material (Prices are per pound)

Ersco Const. Supply	Safe Seal	\$0.4950
Seal Master	Crack Master	0.5190
Sherwin Industries	Asphalt Rubber+	0.4355
	Roadsaver	0.4073
Surface Coatings	103	0.4598

It was moved by Dobrzelewski and seconded by Hunt to accept the low bid of Sherwin Industries for furnishing crack fill material. Motion carried by unanimous yes vote. Absent: Paradis.

Truck Equipment:

Heights Machinery	\$97,650.00
Truck & Trailer	88,148.73

It was moved by Dobrzelewski and seconded by Hunt to accept the low bid of Truck & Trailer for furnishing truck equipment. Motion carried by unanimous yes vote.
Absent: Paradis.

Truck (Cab & Chassis):

	<u>Make</u>	<u>Model</u>	<u>Price</u>	<u>Meets Specs?</u>
Zaremba's	International	7600	\$108,106.66	No
UP Truck Ctr.	Western Star	9400SA	107,394.00	Yes
GR Freightliner	Freightliner	M2112V	98,781.00	Yes
Ctrl. Mi. Kenworth	Kenworth	T800	110,505.00	Yes

It was moved by Hunt and seconded by Dobrzelewski to accept the bid of UP Truck Ctr. for furnishing one (1) new tandem cab and chassis. Motion carried by unanimous yes vote. Absent: Paradis.

The Board reviewed the complaint/request reports that had been received since the last meeting.

Employee David Allen has requested to purchase 5 years of service time toward his retirement thru MERS. The cost of buying this service credit will be paid by Mr. Allen. There should be no cost for the Road Commission. It was moved by Hunt and seconded by Dobrzelewski to allow David Allen to purchase 5 years of additional service credit toward his retirement thru MERS. Motion carried by unanimous yes vote. Absent: Paradis.

Upcoming meetings:

Crew safety training April 27-28, 2011

Upcoming union negotiations were discussed. It was moved by Dobrzelewski and seconded by Hunt to appoint the following negotiations team: Burt Thompson, Dale Farrier and Craig Lange, attorney. Motion carried by unanimous yes vote. Absent: Paradis.

By motion, the Board moved into closed session to discuss union negotiations at 11:10. At 11:22 the floor returned to the Chair.

Bills in the amount of \$230,259.71 covered by master voucher(s) MV04 & MV05 and payroll(s) #04 & #05 in the amount of \$123,814.28 were reviewed.

By motion the meeting adjourned at 11:25 a.m.

Approved by:  Submitted by: 
Glenn Paradis, Chairman D. E. Farrier, Secretary