

April 12, 2011

2819

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Chairman Paradis.

Present: Commissioners Dobrzelewski, Hunt and Paradis. Absent: none. Also present: Engineer-Manager Thompson, Superintendent Johnson and Secretary Farrier.

It was moved by Dobrzelewski and seconded by Hunt to approve the minutes of the March 15, 2011 regular meeting. Motion carried by unanimous yes vote.

At 9:35 a.m. the floor was opened to public comment. Being none, the floor returned to the Chair.

Several pieces of correspondence were reviewed and discussed.

The Engineer-Manager gave his report.

2011 Cash flow, MTF and fund balances were discussed.

The Board reviewed the 2011 construction project list.

The Board reviewed the complaint/request reports that had been received since the last meeting.

Upcoming meetings:

Commissioners' Seminar, Manistee, April 17-19, 2011  
Crew safety training April 27-28, 2011

Thomas Zick will be reviewing the 2010 audit with the Board next month.

The Board reviewed the 2010 Annual Financial Report. After some discussion it was moved by Hunt and seconded by Dobrzelewski to approve the 2010 Annual Financial Report as presented and to authorize the Chairman, Glenn Paradis, to sign it. Motion carried by unanimous yes vote. The report was so signed.

It was moved by Dobrzelewski and seconded by Hunt to transfer \$866,106.00 (50%) from the Primary Road Fund to the Local Road Fund as granted by Act 51, of 1951, as amended. Motion carried by unanimous yes vote.

The Board discussed the possibility of combining the NMARC and ASMRC annual meetings.

Declining revenues, increasing costs, the lack of cost-sharing road projects for the upcoming construction season and several cost saving ideas were discussed.

Closing the Kewadin garage for the summer, May thru October, was discussed. It was moved by Dobrzelewski and seconded by Hunt to authorize the Engineer-Manager to close the Kewadin garage for the summer and allow him to determine the exact dates. Motion carried by unanimous yes vote.

Changing the summer work week to 4 10-hour days was discussed. The Engineer-Manager informed the Board that he is proposing a 4 10-hour day work week for 5 months, from May thru September. This has to be approved by the union employees in addition to the Board before it becomes affective. It was moved by Dobrzelewski and seconded by Hunt to change the summer work week to 4 10-hour days, Monday thru Thursday, beginning May 2, 2011 and ending October 2, 2011, and authorize the Chairman, Glenn Paradis, to sign a "Letter of Understanding" in that regard. Motion carried by unanimous yes vote.

Offering voluntary layoffs was discussed. It was moved by Hunt and seconded by Dobrzelewski to authorize the Engineer-Manager authority to offer any employee the option of taking a voluntary layoff. The layoff period would potentially last six months. No benefits would be continued during this period. Motion carried by unanimous yes vote.

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Offering a retirement/quit incentive was discussed. It was moved by Dobrzelewski and seconded by Hunt authorizing the Engineer-Manager to offer a retirement/quit incentive of \$20,000 to all employees with the following stipulations:

- 1) Employee would need to terminate employment by end of day, June 16, 2011.
- 2) Offer is limited to first six (6) employees accepting, regardless of seniority.
- 3) Incentive pay will not be part of MERS final average compensation calculation.

Motion carried by unanimous yes vote.

The following resolution, #11-02, was offered by Hunt with support from Dobrzelewski:

WHEREAS the Antrim County Road Commission will hereby enter into a contract (No. 11-5082) with the Michigan Department of Transportation for the purpose of placing chip-seal on Atwood Road (C-48) from US 31 east to the Village of Ellsworth.

THEREFORE BE IT RESOLVED that the Chairman, Glenn Paradis, and Engineer-Manager, Burt R. Thompson, be authorized to sign said contracts for and on behalf of the Antrim County Road Commission.

BE IT FURTHER RESOLVED that a certified copy of this resolution be included with said contracts and returned to the Michigan Department of Transportation.

Ayes: Commissioners Dobrzelewski, Hunt and Paradis. Nays: none. Absent: none

Resolution #11-02 adopted.

By motion, the Board moved into closed session to discuss union negotiations at 11:10. At 11:22 the floor returned to the Chair.

Bills in the amount of \$254,799.50 covered by master voucher(s) MV06 & MV07 and payroll(s) #06 & #07 in the amount of \$127,486.69 were reviewed.

By motion the meeting adjourned at 11:59 a.m.

Approved by:

  
Glenn Paradis, Chairman

Submitted by:

  
D. E. Farrier, Secretary