

The Board of Road Commissioners for the County of Antrim met at the County Garage, Mancelona, Michigan for a regular meeting at 9:30 a.m.

The meeting was called to order by Chairman Paradis.

Present: Commissioners Dobrzelewski, Hunt and Paradis. Absent: none. Also present: Engineer-Manager Thompson and Secretary Farrier.

It was moved by Hunt and seconded by Dobrzelewski to approve the minutes of the October 18, 2011 regular meeting. Motion carried by unanimous yes vote.

At 9:32 a.m. the floor was opened to public comment. Being none, the floor returned to the Chair.

There was no correspondence to review or discuss.

The Engineer-Manager gave his report.

2011 Cash flow, MTF and fund balances were discussed.

The Board reviewed the 2011 construction project list.

The Board reviewed the complaint/request reports that had been received since the last meeting.

Upcoming meetings:

Association of Southern Mich. Rd. Comm., December 5-7

Management discussed with the Board a "Health Care Savings Program" (HCSP) offered through, and administered by, MERS. The program offers employees the opportunity to put money into a fund via payroll deduction, pre-tax (state, federal and FICA) to be used for medical expenses after the employee terminates employment. The program is no cost to the Road Commission. Rather there will be payroll tax savings as no employer FICA will be paid on it either. One of the mechanisms that can be used to fund this program is through "Mandatory Leave Conversion Contributions", which management has discussed with both the union and non-union employees. Other funding mechanisms can be set up later. Management's recommendation is to implement this program beginning December 1, 2011. MERS has a "HCSP Uniform Resolution" and a "HCSP Participation Agreement that need to be approved in order to implement this program.

It was moved by Hunt and seconded by Dobrzelewski to adopt the MERS Health Care Savings Program Uniform Resolution. Motion carried by unanimous yes vote. The resolution is attached to these minutes as "Attachment A".


It was moved by Dobrzelewski and seconded by Hunt to authorize the Chairman, Glenn Paradis, to sign the MERS Health Care Savings Program Participation Agreement. Motion carried by unanimous yes vote. The agreement was so signed.

The Engineer-Manager discussed with the Board the current amount of MDOT maintenance and equipment advances. Depending on future actions taken by MDOT and/or the State, the Board may want to return these advances. No action taken.

It was moved by Hunt and seconded by Dobrzelewski to authorize management to purchase hams for the employees for Christmas. Motion carried by unanimous yes vote.

Bills in the amount of \$188,211.96 covered by master voucher(s) MV22 & MV23 and payroll(s) #22 & #23 in the amount of \$81,389.48 were reviewed.

By motion the meeting adjourned at 11:05 a.m.

Approved by 
Glenn Paradis, Chairman

Submitted by 
D. E. Farrier, Secretary