

# ANTRIM COUNTY ROAD COMMISSION

## POLICY 010

### SUBJECT: SNOW PLOWING

#### I. PURPOSE

To establish a policy on priorities, use of overtime and conditions warranting snow plowing.

#### II. CONTENT

- A. The Antrim County Road Commission places winter maintenance as its number one priority.
- B. Plowing priorities shall be guidelines. Special circumstances such as emergencies, localized areas of heavy snowfall, road conditions, special community events and roads of particular economic importance to the county may change priorities. The layout of plowing routes shall be organized so that unnecessary backtracking is minimized. Priority guidelines are as follows:
  - 1. State trunklines:
    - a. US 131 and US 31.
    - b. M 88, M 66 and M 32.
  - 2. County Primary Roads.
  - 3. Most heavily traveled Local Roads.
  - 4. Other Local Roads.
- C. State law prohibits the expenditure of Act 51 funds on anything other than public road right-of-way, therefore, requests for routine plowing or sanding off of road right-of-way shall be declined. The plowing and sanding of any road or driveway that is not within the public road system of Antrim County is forbidden, except that when in the opinion of Road Commission supervisory personnel, a grave emergency situation exists that could, without the aid of the Road Commission, result in loss of life and/or serious loss of property. The extent of the services rendered shall be at the discretion of the supervisory personnel involved in the situation.
- D. Seasonal roads shall not be plowed by the Road Commission. A person requesting that a seasonal road be plowed shall be informed of the policy for improving such road.

- E. Roads to unoccupied dwellings where the owner has requested the Road Commission not plow shall be kept in a passable condition. Passable condition means the road shall be plowed when needed to maintain vehicle access.
- F. Turnarounds are widened sufficiently to turn a snowplow truck around. When turnarounds are occupied by parked vehicles or other objects, the road to such turnarounds will not be plowed until such vehicles or objects are removed.
- G. Driveways are not to be plowed except where they may be needed as turnarounds.
- H. Every effort shall be made to keep state trunklines and county primary roads open during severe weather. County plows will be called into the garage, however, when in the opinion of management, bad visibility constitutes an undue risk of accident or progress cannot be made in controlling drifting snow.
- I. Overtime shall be used at the discretion of supervisory personnel with the following guidelines:
  - 1. Michigan Department of Transportation guidelines are to be followed for overtime plowing on these state roads.
  - 2. Primary roads are to be plowed and sanded until they are reasonably safe for travel, with overtime allowed as necessary on the most heavily traveled primary roads.
  - 3. Local roads will not normally be plowed on overtime. Due to the many variations in need, storm severity and other factors, overtime plowing of local roads may be allowed at the discretion of supervisory personnel.

**III. RESPONSIBILITY**

- A. The Manager is responsible for administering this policy.
- B. This policy shall supersede all previous policies concerning snow plowing.

Date Adopted: December 20, 2005

Attest: \_\_\_\_\_  
 Jerroll J. Drenth, Chairman

Date Revised: \_\_\_\_\_